

2012-13

FIRST  
DRAFT  
ANNUAL  
REPORT

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# Chapter 1

## CHAPTER 1: MAYOR`S FOREWORD AND EXECUTIVE SUMMARY

### COMPONENTA: MAYOR`S FOREWORD

#### MAYOR`S FOREWORD

The Annual report represents an opportunity for the Municipality to look back in terms of what it has been able to achieve over the preceding year and the lessons learned going to the following year. Once again as Aganang Local Municipality we are called to take stock and account on what we have done during the financial year 2012/13 in term of service delivery mandate.

We have come a long way as the Municipality in providing services to our Communities. All these we were able to do side by side with our Communities. Our Communities are the Municipality because we exist to serve them.

In line with the five key priorities of the current term government we were able to craft the 2012/13 IDP as a vehicle to achieving the priorities of government. As a Municipality we were able to achieve the following;

- Construction of Sebora Crèche,
- Construction of Maribana hall,
- Tarring of road from D3394 to Goedgevonden Clinic,
- Installation of two Apollo lights at Setumong,
- Upgrading of Tibane Sports facility,
- Provision of free basic electricity to 10669 households
- Construction of walkway shade in the municipality

The Municipality could not complete the following infrastructure projects during 2012/13

- Tarring 3km road from Mohlonong to Diana clinic phase two
- Construction of Rankhuwe and Pinkie-Sebotse crèches
- Drilling and equipping of borehole at Seema hall
- Construction of disability ramp
- Electrifications of Kloesdam village

All of the above we have managed to do in partnership with our Communities and Community stakeholders, public entities, sector departments and our business Community.

During the year review, we were able to successfully host Ward Committees conference as a way of empowering the Ward Committees with information and knowledge pertaining to their work.

Although we have experienced challenges in terms of timeous implementation of capital projects we remain convinced that we will overcome these challenges.

We call on our entire stakeholders to join us in taking stock of what we have done during the financial 2012/13 and to further provide us with the necessary feedback that will make move us

forward with determination.

**Mmogo re tlakgona.**

**Her Worship Mayor Cllr Maria Mokobodi**

**Aganang Local Municipality**

**T 1.0.1**

## **COMPONENT B: EXECUTIVE SUMMARY**

### **1.1. MUNICIPAL MANAGER'S OVERVIEW**

#### **MUNICIPAL MANAGER'S OVERVIEW**

Aganang Local Municipality, as a catalyst for change continues on its tracks to better the lives of the communities residing within its juristic areas. This is done through infrastructure provision which amongst others relates to electrification of villages, upgrading of municipal roads from gravel to tar, construction of pre-schools, water provisioning, support to SMME's and LED projects, traffic services and environmental management. For the financial year 2012/13 the Council of the municipality successfully adopted the integrated development plan which detailed the intention of the Council in addressing the needs of the communities. Major priorities in the areas of electrification of extensions, tarring of roads, construction of pre-schools, upgrading of Tibane stadium, construction of bridges and other host of infrastructure and none infrastructure projects were identified. Noting the Council intention, a tool in the form of an SDBIP was developed in order to ensure a mechanism is in place to roll out the plan and track progress thereof. For accountability purposes, the Municipal Manager and Senior Managers have signed the performance agreements towards the implementation of the SDBIP.

During 2012/13 we able to both realize our set targets and also fail to achieve some of the targets These are presented in terms of the six Key Performance Areas namely;

- Institutional Transformation and Organisational Development;
- Basic Services and Infrastructure Development;
- Local Economic Development;
- Financial Viability and Management;
- Good Governance and Public Participation;
- Spatial Planning and Environment;

#### **1.1.1. Institutional Development and Organisational Development**

##### **Achievements**

**Development and submission of the Employment Equity plan, development and review of Work place skills plan, Installation of network points at the Traffic Testing Station, upgrading of the**

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server room and procurement of server equipment, consistent rental of office machines, procurement of protective clothing's for general workers, procurement of 5 municipal vehicles, payments of bursary funds to 108 learners on mayoral bursary, prompt recording of leaves on the payday system and the development of the PAIA manual.

#### **Under achievements/Challenges**

The vacancy rate at Senior Management level of the institution has negatively affected the proper functioning of the institution. Filling of the position for the Municipal Manager, Chief Financial Officer and Senior Manager, EDP could not be completed as envisaged although all processes had unfolded. No half-yearly performance assessment was conducted and the cascading of performance management system to lower level officials, Inability to timeously fill new and replacement positions, Cascading of the performance agreements to lower lying levels of employees besides the Senior Managers could not be implemented as envisaged due to lack of internal capacity.

#### **1.1.2. Basic and Infrastructure Services**

##### **Achievements**

During the year 2012/13 the Municipality has been able to conclude construction of Sebora Crèche located in Sebora village Ward 13 Other capital projects implemented includes construction of Maribana hall, tarring of road from D3394 to Goedgevonden Clinic, installation of two Apollo lights at Setumong, upgrading of Tibane Sports facility, provision of free basic electricity to 10669 households and construction of walkway shade in the municipality

##### **Under achievements/Challenges**

The Municipality could not complete the following Infrastructure projects and these have been rolled over to 2013/14.

- Tarring 3km road from Mohlonong to Diana clinic phase two;
- Construction of Rankhuwe and Pinkie-Sebotse crèches;
- Drilling and equipping of borehole at Seema hall;
- Construction of disability ramp;
- Electrification of Kloestam village.

#### **1.1.3. Local Economic Development**

##### **Achievements**

The Municipality has successfully appointed Walk-in-25 (Pty) Ltd to administer the operationalization of wholesale warehouse. Through LED intervention, Community Works Programme and Expanded Public Works Programme, 1416 temporary jobs were created the report period.

##### **Under achievement s/Challenges**

The following projects could not be completed and were rolled over:

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- **Masa a sele project;**
- **Maatla a basadi project;**
- **Feasibility study for Matlou Matlala;**
- **Production of LED journals;**
- **Review of LED strategy.**

#### **1.3.4. Financial Viability and Management**

##### **Achievements**

Annual financial statements were compiled internally, but through the assistance of the external service provider (EOH) and submitted on time. Supplementary valuation roll project was completed. Establishment of the bid committees as required by SCM policy was achieved. Stock counts were conducted as planned and also the development of the audit action plan.

##### **Under achievements/Challenges**

The Municipality targeted unqualified Audit opinion but received a qualified audit opinion. Under spending, regarding budget spending where only 69% of the full budget was spent. Late appointment of service providers and targeted revenue streams could not be realised.

#### **1.4.5. Good governance and Public participation**

##### **Achievements**

As the Municipality we continue to utilize varying avenues to ensure community participation. During the year 2012/13 four Mayoral Izimbizo were coordinated and held; community consultative programmes both on the IDP/Budget and the annual report were initiated and held. Ward Committees were established in all the 19 wards and are paid a monthly stipend of R1000, 00. The Municipality successfully hosted the Annual Ward Committee Conference Coordination of Council and Exco meetings took place without challenges and as well as other governance structures. First and second quarter newsletters were developed in the financial year and distributed to communities.

##### **Under achievements/Challenges**

The Municipality has targeted to develop IDP/Budget booklets and the annual report booklets for the previous financial year 2011/12 of which they are currently with the service provider. Owing to limitation on budget, village name boards and bill boards could not be realised. Third quarter newsletters will be developed after budget adjustment in January 2014. Electronic security which involves the camera system could not be corrected except for new installation in the Traffic Testing Station.

#### **1.5.6. Spatial Planning& Environment**

##### **Achievements**

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**Requests for processing of Land Use applications were done far exceedingly past the annual target. Meetings with Traditional Authorities in the municipality regarding Land Use Management System were successfully conducted**

**Underachievement**

- Township development still remained a target far from within reach with the issue of land release still being a subject of discussion.
- Development of a land fill site could not be realized as the funds to construct the landfill could not be secured for the financial year.

**As a way of addressing some of the challenges experienced during the financial 2012/13 some of the following corrective measures will be implemented.**

- Continuous negotiations with Moletjie Traditional Authority with regard to township development.

**Mmogo re tlakgona.**

**Manape Thamaga: Acting Municipal Manager**

## 1.2. MUNICIPAL FUNCTIONS, POPULATION AND ENVIRONMENTAL OVERVIEW

### INTRODUCTION TO BACKGROUND DATA

Since the inception of Aganang Local Municipality more efforts were put towards provision of basic services to our Communities. The lives of our Communities have improved for the better.

T 1.2.1

Age	Population Details						Population '000		
	2001/10	2011/12	2012/13	Male	Female	Total	Male	Female	Total
0-4	8818	8683	17501	8818	8683	17501	8 388	8 549	16 937
5-9	11229	9615	20844	11229	9615	20844	7 975	7 861	15 835
10-14	22446	19434	41880	22446	19434	41880	8 324	7 871	16 195
20-29	7294	10305	17599	7294	10305	17599	7974	9699	17673
30-39	4932	7181	12113	4932	7181	12113	3972	6128	10101
40-49	3257	6573	9830	3257	6573	9830	3731	6213	9943
50-59	3257	5247	8504	3257	5247	8504	3565	5621	9186
60-69	2415	5176	7591	2415	5176	7591	3234	5075	8308
70+	2564	7028	9592	2564	7028	9592	2830	6601	9430

Source: Statistics SA 2011 T1.2.2

Socio Economic Status						
Year	Housing Backlog as proportion of current demand	Unemployment rate	Proportion of households with no income	Proportion of population in low-skilled employment	HIV/AIDS prevalence	Illiterate people older than 14 years
2009/10	1827	12711	66804	N/A	843	11988
2010/11	2763	12711	66804	N/A	877	11988
2011/12	1931	12711	66804	N/A	912	11988

T1.2.4

Overview of neighborhoods within 'Name of Municipality'		
Settlements Type	Households	Population
Towns		
N/A	N/A	
	Sub-Total	
Townships		
N/A		
	Sub-total	

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<b>Rural Settlements</b>		
N/A		
	<b>Sub-total</b>	
<b>Informal Settlements</b>		
N/A		
	<b>Sub-total</b>	
	<b>Total</b>	
		<b>T1.2.6</b>

**COMMENT ON BACKGROUND DATA:**

**The Municipality is mainly rural with 99% of the municipal land under the jurisdiction of tribal authorities. The Municipality has no proclaimed township and made of rural settlements with little or no economic base.**

T1.2.8

**1.1. SERVICE DELIVERY OVERVIEW**

**SERVICE DELIVERY INTRODUCTION**

**In line with the five key priorities of the current government the municipality has been able to achieve the following service delivery objectives during the year under review: Provided clean water to all 105 villages, Installation of an high mast light in Setumong, constructed three Pre-schools in Mashamaite, Rampuru and Masehlong, provided sanitation to 274 households, tarred road D3356 (phase 1 of Mohlonong to Diana clinic), provide indigent households with free basic electricity, water and alternative energy.**

T1.3.3

**1.2. FINANCIAL HEALTH OVERVIEW**

**FINANCIAL OVERVIEW**

**The Municipality relies heavily on Government Grants and subsidies for financial sustainability. The allocation received is insufficient to provide for operational expenditure and basic services. During the financial year 2012/13, the municipality received a qualified audit opinion which is desirable. As a result, management resolved to prepare half yearly Financial Statements in order to assess our progress in addressing audit findings and also to prepare for Annual Financial Statements.**

T1.4.1

**Financial Overview – 2012/13**

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R'000			
Details	Original Budget	Adjustment Budget	Actual
Income	8 344 078	13 099 097	18 550 829
Grants	109 267 000	119 395 907	81 000 597
Taxes, Levies & Tariffs			
Other			
Sub Total	117 611 078	132 495 004	99 551 426
Less Expenditure	117 611 078	132 495 004	79 176 654
Net Total	0	0	
On grants ,the municipality had a roll-over of R9 728 907.00 of which R9 608 233 was on MIG and R120 674 on FMG due to less spending mostly on infrastructure and capital assets			
Operating Ratios			
Detail	%		
Employee Cost	47%		
Repairs & Maintenance	0.6%		
Finance Charges & Depreciation	9%		
T1.4.3			

**COMMENT ON OPERATING RATIOS:**

The Ratios above indicate that Employee cost was 47% of the total spending and Repairs and maintenance was 0.6%. The municipality relies mostly on grants of which 25% is conditional, and out of total budget only 75% is operational though revenue streams were identified they haven't been implemented due to the issue of land, as a result, our own revenue is not sufficient to cover larger percentage of operational budget.

T1.4.3.

Total Capital Expenditure 2011/12 – 2012/13				
R'000	Detail	2010/11	2011/12	2012/13
	Original budget	40,052,012.62	37,527,987.01	41 743 700
	Adjustment budget	35,594,981.16	37,551,635.06	51 751 933
	Actual	15,600,194.46	20,708,598.00	24 646 064
	T1.4.4			

**COMMENT ON CAPITAL EXPENDITURE:**

The table above indicates that there is an increase in Capital Expenditure even though it reflects annual variances as compared to Capital budget for each financial year. These variances are due to the fact that Consultants for infrastructure projects are appointed during the third or fourth quarter of the year.

T 1.4.5.1

### 1.3. ORGANISATIONAL DEVELOPMENT OVERVIEW

#### ORGANISATIONAL DEVELOPMENT PERFORMANCE

**The Municipality provides training and development for staff, councillors as well as other unemployed people. All training needs were developed and facilitated in terms of the approved workplace skills plan. The trainings conducted were part of the municipality's organisational development function to develop and improve the general skills levels in the whole organisation.**

T1.5.1

### 1.4. AUDITOR GENERAL REPORT

#### AUDITOR GENERAL REPORT 2012/13

**The Municipality obtained a qualified audit opinion, based on the following items: Accumulated Surplus, PPE, VAT, Trade and Other receivables, Provisions, Revenue, Expenditure, Irregular, Fruitless and Wasteful, Contingent liability, Cash flow, Commitments, Related Parties, Accounting policies and Comparative figures. The municipality is grateful for the qualified audit opinion obtained however it is on course to meet the 2014 clean audit deadline.**

T 1.6.1

#### COMMENT ON THE ANNUAL REPORT PROCESS:

**Annually the Municipality adopts a process plan for the compilation of the Annual report for the preceding year. The 2012/13 annual report compilation has followed the same process. The process is guided by the legal provisions as contained in both the Municipal Systems Act no 32 of 2000 and Municipal Finance Management Act no 56 of 2003.**

**The Annual report, as alluded to in the mayor' foreword, provides an opportunity to look back, draw lessons and chart a way forward. It forms the basis of planning going forward.**

T1.7.1.1

## CHAPTER 2 – GOVERNANCE

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#### **INTRODUCTION TO GOVERNANCE**

**The political and administrative governance is comprised of the political component headed by the mayor and the administrative component headed by the Municipal Manager. These are further outlined below.**

T2.0.1

#### **COMPONENT A: POLITICAL AND ADMINISTRATIVE GOVERNANCE**

##### **INTRODUCTION TO POLITICAL AND ADMINISTRATIVE GOVERNANCE**

**The Municipal Council, which is the supreme body and the highest decision making body comprised of 37 Councillors. The Speaker is the chairperson of the Council. Executive Committee members are 07 in number including the Mayor and the committee is headed by the Mayor. The committee members serve as chairperson of portfolio committees which are the portfolio committee on Budget& Treasury, Technical Services, Corporate Services, Community Services, Special Focus and Economic Development and Planning. The municipality has 19 Wards with 19 Ward Councillors and 190 Ward Committees.**

**There are various council committees, Ethics Committee, Geographic names committee and Municipal Public Accounts Committee each with its own chairperson.**

**The administration is headed by the Municipal Manager who has 05 Section 56 managers reporting to him. That is the Snr Managers for, Technical Services, Budget & Treasury, Community Services, Corporate Services, Economic Development and Planning.**

**Aganang Local Municipality political structure comprises of Council, Executive Committee, and portfolio committees. The Municipality has further established Oversight committee, ethics and names committee in terms of Section 79 of Municipal Systems Act no 32 of 2000.**

**In order to improve on financial matters an audit committee has been established assist the Municipality in this regard.**

T2.1.0

#### **2.1 POLITICAL GOVERNANCE**

##### **INTRODUCTION TO POLITICAL GOVERNANCE**

T2.1.1

##### **POLITICAL STRUCTURE**

**MAYOR**

**ANTI-FRAUD & CORRUPTION 0800 205 053**

**(Cllr Molahlwa Mokobodi)**

**SPEAKER**  
**(Cllr Noko Ntsewa)**

**CHIEF WHIP**  
**(Cllr Malesela Teffo)**

**MAYORAL COMMITTEE/ EXECUTIVE COMMITTEE**

Cllr LisbethMothata- Corporate Services  
Cllr MelidahMashamaite later replaced by Cllr Kwena Mahoai-Special Focus  
Cllr Albert Moloto -Technical Services  
Cllr Mary Dikgale- Economic Development and Planning  
Cllr Phuti Cholo later replaced by Cllr Stephen Phaka-Community Services  
Cllr TebogoLekoloane- Budget & Treasury

**The changes were a result of realignment of Executive Committee after the withdrawal of Cllr Phuti Cholo by his Political party**

T2.1.1

**COUNCILLORS**

The municipality consists of 37 Councillors. There are 19 Ward Councillors who are responsible for the running of the Wards. The PR Councillors are giving support to the Ward Councillors and they are a pool of the PMT and EXCO.

T2.1.

<b>Item</b>	<b>Description</b>
<b>Total number of Councillors</b>	<b>37</b>
<b>Number of Male</b>	<b>19</b>
<b>Number of female Councillors</b>	<b>18</b>
<b>Number of Full time Councillors</b>	<b>03</b>
<b>Number of Executive Committee</b>	<b>07</b>
<b>Number of ANC councillors</b>	<b>32</b>
<b>Number of Cope Councillors</b>	<b>02</b>
<b>Number of DA Councillors</b>	<b>01</b>
<b>Number of ACDP Councillors</b>	<b>01</b>
<b>Number of UDM Councillors</b>	<b>01</b>

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POLITICAL DECISION-TAKING

**The political component has been established as follows:**

**Council:** is the highest decision making body of the Municipality. Comprised of all 37 Councillors and 04 Traditional Leaders who attend as Ex-officio members.

**Executive Committee:** comprised of 06 portfolio chairpersons and Mayor who is the Chairperson of the Committee

**Portfolio Committees:** these are department specific. The following portfolios were constituted

**Technical services**

**Community services**

**Economic Development and Planning**

**Budget & Treasury**

**Special Focus**

**Corporate Services**

T2.1.3

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**2.2 ADMINISTRATIVE GOVERNANCE**

INTRODUCTION TO ADMINISTRATIVE GOVERNANCE

Aganang Administration has been established in terms of Municipal systems Act no 32 of 2000. The Administration function is headed by the Municipal Manager with five Senior Managers heading different departments. These are Technical services, Budget and treasury, Corporateservices, Community Service Economic Development and Planning. The staff compliment is currently as follows:

**Total number of staff: 115**

**Number female: 49**

**Number male; 66**

**Number disabled: 0**

**Number youth: 76**

T2.2.1

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## TOP ADMINISTRATIVE STRUCTURE

### **MUNICIPAL MANAGER**

Ms Mongadi Mashakoe (Acting)-August 2012-January 2013  
 Mr Manape Thamaga (Acting) -January 2013-July 2013

### **SENIOR MANAGER: TECHNICAL SERVICES**

Ms Makgabo Komape

### **SENIOR MANAGER: CORPORATE SERVICES**

Mr Absen Laka

### **SENIOR MANAGER: ECONOMIC DEVELOPMENT AND PLANNING**

Mr Absen Laka (Acting)

### **SENIOR MANAGER: CHIEF FINANCIAL OFFICER**

Pascaline Ramudzindela (Acting)-August 2012-January 2013  
 Mr Tshepho Mokgobu( Acting )-January 2013-July 2013

### **SENIOR MANAGER:ECONOMIC DEVELOPMENT AND PLANNING**

Mr Absen Laka(Acting)

### **SENIOR MANAGER:COMMUNITY SERVICES**

Mr Manape Thamaga

T2.2.2

## COMPONENT B: INTERGOVERNMENTAL RELATIONS

### INTRODUCTION TO CO-OPERATIVE GOVERNANCE AND INTERGOVERNMENTAL RELATIONS

The enactment of intergovernmental relations Act of no 13 of 2005 has ushered in the era of cooperative governance in South Africa. It is on the basis of this that Aganang local Municipality participate in and is represented in some of these forums be it national provincial, district or local. The information below outlines some of the forum that exists.

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T 2.3.0

### 2.3 INTERGOVERNMENTAL RELATIONS

#### NATIONAL INTERGOVERNMENTAL STRUCTURES

**National SALGA Membership assembly**

**National Municipal Managers' Forum**

T2.3.1

#### PROVINCIAL INTERGOVERNMENTAL STRUCTURE

**Aganang local Municipality participates in the following provincial intergovernmental structures:**

**Premier IGF;**

- Provincial Municipal Managers' forum;**
- Provincial Development and planning forum;**
- Provincial Monitoring and Evaluation forum;**
- Provincial Communicators Forum.**

T2.3.2

#### RELATIONSHIPS WITH MUNICIPAL ENTITIES

**Aganang Local Municipality does not have any established Municipal entity.**

T2.3.3

#### DISTRICT INTERGOVERNMENTAL STRUCTURES

**The following district intergovernmental forums exist:**

- District Mayors' forum;**
- District Municipal Managers' Forum;**
- District CFO's forum;**
- District IDP Representative Forum;**

-District Communicators Forum, etc.

T2.3.4

## COMPONENT C: PUBLIC ACCOUNTABILITY AND PARTICIPATION

### OVERVIEW OF PUBLIC ACCOUNTABILITY AND PARTICIPATION

Aganang Local Municipality has been constituted in terms of Municipal Structures Act no 118 of 1998. It is constituted as follows in order to discharge its governance responsibility.

Item	Description	Meetings intervals	2012/13 meetings(target)	2012/13 meetings(actual)
Council	Attended by all Councillors, Snr Managers and Traditional leaders. It is chaired by the Speaker	Council sits quarterly	04	A total of 14 meetings held.
Executive Committee	Comprised of all 07 members and Snr Managers. It is chaired by the Mayor	Sits monthly	11	26 (A total of 26 meetings held.
Portfolio Committees	Seven portfolio committees have been established; namely EDP, B&T, Technical services, Corporate services, Community services and Special focus	Sits monthly	66	71 portfolio committee meetings held during 2012)
Oversight committee	Meeting attended by members of the Municipal Public Accounts Committee	Sits monthly	11	A total of 14 meetings held.
Management	Comprised of all Snr Managers and Managers. It is chaired by the Municipal Manager	Sits monthly	11	15 meetings held.
Extended Management	Comprised of all Snr Managers, Managers and Snr Officials. It is chaired by the Municipal Manager	sits quarterly	04	04 meetings held
Departmental meetings	Comprised of Snr Manager and Snr Officers	Sits monthly	11	12 meetings held.

Extended Departmental Meeting	within the Department Comprised of SnrManager, Managers and all Officers within the Department	Sits quarterly	04	04 meetings held.
T 2.4.				

#### 2.4 PUBLIC MEETINGS

The Municipality is obliged through amongst others Chapter 04 of Municipal System Act no 32 of 2000 to involve Communities and Community stakeholders in the affairs of the Municipality. Municipalities are stakeholder driven in nature and character. It is against this backdrop that the Municipality has developed a system of Community participation and Communication in order to realize its public accountability responsibility. The Municipality has established critical units in order to fulfil this task namely Council Support, Public Participation, IDP and Communication Units. The following are public participation and communication avenues that are utilized:

COMMUNICATION, PARTICIPATION AND FORUMS		
Structure	Role/s	Engagement interval
Open Council	Approves IDP & Budget process plan, IDP & Budget, SDBIP  Monitor IDP Progress  Ensure involvement of stakeholders in IDP/Budget processes  Passes by-laws and policies	Quarterly Council meetings
Ward Committee meetings	Represents the interests of their Wards in the IDP/Budget processes  Submit Community needs	Bi-monthly. A total of 72 Ward committees were held during 2012/13 financial year.
IDP Representative Forum	Platform of stakeholders for provision of inputs to IDP/Budget processes	Twice a year during 2 <sup>nd</sup> quarter and 4 <sup>th</sup> quarter
Ward based IDP/Budget consultations	Communicate their needs and priorities through Ward Committees, Ward Councillors and through village, Ward based	Annually through Izimbizo and Ward meetings

	meeting and Izimbizo.	
Municipal Newsletter and Website	Platform for provision of information to the public	Newsletter is issued quarterly and website is updated monthly
Mayoral Izimbizo	Gives an opportunity to the public to give feedback and inputs to Municipal service delivery programmes	Held once a year during 2 <sup>nd</sup> quarter
Municipal suggestion box	Community members can post suggestions and complaints through this facility	All the time during office hours
Ward Offices	Seven Ward Offices have been established to provide support to Wards and access communities to Municipal services	All the time during office hours

T2.4.1

### 2.1.3 COUNCILLORS

After the 18 May 2011 Municipal Elections, the Council of Aganang Municipality was reconstituted. The table below provides details about the composition of Council in terms of party representation and gender etc.

Item	Description
Total number of Councillors	37
Number of Male	19
Number of female Councillors	18
Number of Full time Councillors	03
Number of Executive Committee	07
Number of ANC councillors	32
Number of Cope Councillors	02
Number of DA Councillors	01
Number of ACDP Councillors	01
Number of UDM Councillors	01

#### WARD COMMITTEES

The Municipality has established 19 ward committees in all wards. This consists of 10 ward committees per ward which makes a total of 190 ward committee members throughout the municipality. This committee facilitates and promote public participation, Ward conferences and training of Ward Committees.

T2.4.2

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## COMMENT ON THE EFFECTIVENESS OF THE PUBLIC MEETINGS HELD:

The Municipality is obliged through amongst others Chapter 04 of Municipal System Act no 32 of 2000 to involve Communities and Community stakeholders in the affairs of the Municipality. Municipalities are stakeholder driven in nature and character. It is against this backdrop that the Municipality has developed a system of Community participation and Communication strategies in order to realize its public accountability responsibility. The Municipality has established critical units in order to fulfil this task namely Council Support, Public Participation, IDP and Communication Units. The following are public participation and communication avenues that are utilized.

T2.4.3.1

## 2.5 IDP PARTICIPATION AND ALIGNMENT

Structure	Role/s	Engagement interval
Council	Approves IDP & Budget process plan, IDP & Budget, SDBIP  Monitor IDP Progress  Ensure involvement of stakeholders in IDP/Budget processes	Quarterly Council meetings and Council strategic planning
Ward Councillors& Ward Committees	Represents the interests of their Wards in the IDP/Budget processes  Submit Community needs	Annually
Traditional Leaders	Represents the interests of their Communities	Quarterly
Executive Committee	Responsible for overall Management and coordination of the IDP/Budget processes  Chair the Representative Forum	Monthly and Executive Committee Strategic planning
IDP/Budget Steering Committee	Steers the IDP/Budget review processes  Considers inputs into the IDP/Budget	Monthly

<b>IDP/Budget Clusters/Departments</b>	Provide cluster or departmental expertise in the IDP/Budget processes.  Provide technical support to IDP/Budget processes	Monthly and Departmental strategic planning
<b>IDP Representative Forum</b>	Platform of stakeholders for provision of inputs to IDP/Budget processes	Twice a year during 2 <sup>nd</sup> quarter and 4 <sup>th</sup> quarter
<b>Communities and Community Stakeholders</b>	Communicate their needs and priorities through Ward Committees, Ward Councillors and through village, Ward based meeting and Izimbizos.	Annually through Izimbizo and Ward meetings

The Municipal IDP is a five year strategic plan and it outlines strategic objectives, strategies and annual targets. These are communicated to Community and Community stakeholders through processes as outlined by the table above. Service Delivery and Budget Implementation plan is developed annually to set quarterly targets and as a tool for implementation and monitoring of the IDP.

<b>IDP Participation and Alignment Criteria*</b>	<b>Yes/No</b>
Does the municipality have impact, outcome, input, output indicators?	Yes
Does the IDP have priorities, objectives, KPIs, development strategies?	Yes
Does the IDP have multi-year targets?	Yes
Are the above aligned and can they calculate into a score?	Yes
Does the budget align directly to the KPIs in the strategic plan?	Yes
Do the IDP KPIs align to the Section 57 Managers	Yes
Do the IDP KPIs lead to functional area KPIs as per the SDBIP?	Yes
Do the IDP KPIs align with the provincial KPIs on the 12 Outcomes	Yes
Were the indicators communicated to the public?	Yes
Were the four quarter aligned reports submitted within stipulated time frames?	Yes

#### COMPONENT D: CORPORATE GOVERNANCE

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## OVERVIEW OF CORPORATE GOVERNANCE

**The Municipality has been duly constituted in terms Municipal structures Act no 117 of 1998. It is comprised of both political component and administrative component. There are Municipal policies and procedure that guides and informs the operation of the Municipality.**

**As a public institution the municipality subscribes to the principles of Batho Pele in its operation.**

**A number of governance and administrative structures have been put in place. These enables the Municipality to be able discharge its public service accordingly.**

### T2.6.0

#### 2.6 RISK MANAGEMENT

##### RISK MANAGEMENT

**MFMA S62 (i) (c) requires a municipality to have and maintain an effective, efficient and transparent system of risk management.**

**Enterprise Risk Management is a process, affected by the Board, Executive Management and personnel, applied in strategy setting and across the operations of the enterprise, designed to identify potential events that may affect the entity, and manage risk to be within its risk appetite, to provide reasonable assurance regarding the achievement of entity objectives**

**The objectives of the Risk and Security Management Unit are to assist the municipality to:**

- Provide a level of assurance that current significant risks are effectively managed;
- Improve business performance by assisting and improving decision making and planning;
- Promote a more innovative, less risk averse culture in which the taking of calculated risks in pursuit of opportunities to benefit the organization is encouraged; and
- Provide a sound basis for integrated risk management and internal control as components of good corporate governance.

### 2.7 ANTI-CORRUPTION AND FRAUD

**Below are the municipality's top ten Strategic risks as identified by Risk and Security office:**

- High level of acting positions (vacant)	(3 out of 6 Snr Management positions are
-Non- adherence to the IDP process plan.	
-Late appointment of contractors	(Rolled over projects because of late implementations).
-Low revenue streams and lack of land for development billboards).	(e.g grave digging, animal pound,

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- Illegal dumping of waste.
- Mushrooming of village extensions.
- Negative audit opinion from the office of the Auditor General (Adverse audit opinions for past two years).
- Data loss.
- High unemployment rate and lack of external investors.

Poor performance by municipal officials and contractors (PA's signed by Senior Managers only).

#### FRAUD AND ANTI-CORRUPTION STRATEGY

The following units are established to deal with allegations of fraud and corruption in the municipality:

Risk and Security Management Unit,

- The Internal Audit Unit,
- Internal audit review processes and adherence to processes.
- The Risk Management Committee,
- The Audit Committee
- Independent advisory body to the Accounting Officer and the Council.
- The top risk which the municipality faced are listed in T2.6.1
- Audit Committee recommendations for 2012/13 is set out at Appendix G.
- The following policies are in existence to deal with matters of fraud and corruption
- Fraud prevention plan
- Fraud policy and response plan
- Whistle blowing policy

The municipality's top ten strategic risks identified are listed in T2.6.1

T2.7.1

#### 2.8 SUPPLY CHAIN MANAGEMENT

##### OVERVIEW SUPPLY CHAIN MANAGEMENT

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Supply Chain Management Policy have been developed and implemented in compliance with the SCM Regulations 2005. The only major finding which indicates deficiency in our internal control, it was the fact that according SCM regulations, bid adjudication committee should comprise of five people but the municipality in most cases had three officials adjudicating bids. Overall, the Municipal Supply Chain Management activities have complied with laws and regulations except in the case stated above.

T2.8.1

By-laws introduced during 12/13					
Newly Developed	Revised	Public Participation conducted prior to adoption of By-Laws (Yes/no)	Dates of Public Participation	By-Laws gazette (yes/no)	Date of Publication
N/A	N/A	N/A	N/A	N/A	

T2.9.1

By-laws introduced during 12/13					
Newly Developed	Revised	Public Participation conducted prior to adoption of By-Laws (Yes/no)	Dates of Public Participation	By-Laws gazette (yes/no)	Date of Publication
N/A	N/A	N/A	N/A	N/A	N/A

T2.9.1

## 2.10 WEBSITES

Municipal website: content and currency of material			
Documents published on the municipality's /entity's website	Yes/No	Publishing date	
Current annual and adjustment budgets and all budget related documents	Yes	Month end and quartely	
All current budget related policies	Yes	June2013	
The previous annual report (2011/12)	Yes	January 2012	
The annual report (2012/13) published / to be published	Yes	January 2014	
All current performance agreements required in terms of section 57 (1) (b) of the MSA and resulting score cards	Yes	November 2013	
All service delivery agreements (2012/13)	Yes	12 November 2013 and January	

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		2014
All long term borrowing contracts (2012/13)	N/A	-
All supply chain management contracts above a prescribed value (give value) for 2011/12	Yes (Tenders and bids)	From January 2013
An information statement containin a list of assets over a prescribed value that have been disposed of in terms of section 14 (2) or (4) during 2012/13	Yes	June 2013
Contracts agreed in 2012/13 to which subsection (1) of section 33 apply, subject to subsection (3) of that section	No	
PPP agreements referred to in section 120 made in 2011/12	N/A	
All quartely reports tabled in the council in terms of section 52 (d) during 2012/13	Yes	June 2013 Council Resolution
T2.10.1		

COMMENT MUNICIPAL WEBSITE CONTENT AND ACCESS:

The Municipal website is functioning and managed by Limpopo SITA. The website content consist of Municipality events and activites that takes place within Aganang Local Municipality. It consists of modules information which include vision and mission, council, IDP and Budget, legislation and documents, advertisement of posts and media items, performance agreements and other documents as required by MFMA Section 75 and is complying in uploading of the requirements by relevant departments. Communication Units facilitates the placing of documents on municipal website timeously.

The website is accessible globally via [www.aganang.gov.za](http://www.aganang.gov.za). The following municipal information has been uploaded on the website from July-June 2013: appointment letters, vacancies, adopted policies, SDBIP, monthly financial statements, quartely newsletters, adjusted budgets and budget, speeches, IDP, Council resolutions and Council Notices.

T2.10.1.

PUBLIC SATISFACTION ON MUNICIPAL SERVICES

PUBLIC SATISFACTION LEVELS

N/A

T2.11.1

Satisfaction Surveys Undertaken during 2010/11 and 2011/12				
Subject matter of survey	Survey method	Survey date	No of people included in survey	Survey results indicating satisfaction or better (%) <sup>*</sup>
Overall satisfaction with:				
(a) Municipality	N/A	N/A	N/A	N/A

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(b) Municipal Service Delivery	N/A	N/A	N/A	N/A
(c) Mayor	N/A	N/A	N/A	N/A
<b>Satisfaction with:</b>	N/A	N/A	N/A	N/A
(a) Refuse Collection	N/A	N/A	N/A	N/A
(b) Road Maintenance	N/A	N/A	N/A	N/A
(c) Electricity Supply	N/A	N/A	N/A	N/A
(d) Water Supply	N/A	N/A	N/A	N/A
(e) Sanitation	N/A	N/A	N/A	N/A
(f) Information supplied by municipality to the public	N/A	N/A	N/A	N/A
(g) Opportunities for consultation on municipal affairs	N/A	N/A	N/A	N/A

T2.11.2

**COMMENT ON SATISFACTION LEVELS:**

**The municipality never conducted public satisfaction survey. Suggestion box has been put at the reception for the public to raise their service delivery problems, there have not been complains brought to the management by the public the report period.**

T2.11.2.2

**CHAPTER 3 – SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)****INTRODUCTION**

During the year 2012/13 the Municipality has been able to conclude construction of Sebora Crèche located in Sebora village Ward 13 Other capital projects implemented includes construction of Maribana hall, tarring of road from D3394 to Goedgevonden Clinic, installation of two Apollo lights at Setumong, upgrading of Tibane Sports facility, provision of free basic electricity to 10669 households and construction of walkway shade in the municipality

**Under achievements/Challenges**

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**The Municipality could not complete the following Infrastructure projects and these have been rolled over to 2013/14.**

- **Tarring 3km road from Mohlonong to Diana clinic phase two;**
- **Construction of Rankhuwe and Pinkie-Sebotse crèches;**
- **Drilling and equipping of borehole at Seema hall;**
- **Construction of disability ramp;**
- **Electrification of Kloesdam village.**

T3.0.1

## COMPONENT A: BASIC SERVICES

### INTRODUCTION TO BASIC SERVICES

**The municipality is neither Water Service Authority nor Water Service Provider. This function is performed by the district municipality. The municipality does not provide waste management either as it is also the function of the district municipality.**

T3.1.0

#### .1. WATER PROVISION

##### INTRODUCTION TO WATER PROVISION

**The municipality is responsible for operation and maintenance of water infrastructure on behalf of the Capricorn District Municipality. The Water Services Provision agreement for 2013/14 financial was signed by both municipality.**

T3.1.1

#### 3.2 WASTE WATER (SANITATION) PROVISION

##### INTRODUCTION TO SANITATION PROVISION

**Capricorn District Municipality is responsible for sanitation function.**

T3.2.1

#### 3.3 ELECTRICITY

##### INTRODUCTION TO ELECTRICITY

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**The municipality's strategy for the provision of electricity is to provide affordable and reliable electricity to all households. The municipality has achieved the target for National basic standard for electricity provision by 2014. The municipality has electrified all the villages within its jurisdiction except for the ever emerging extensions. The municipality has developed an indigent register and provide free basic electricity to beneficiaries according to the indigent register.**T3.31

Description	Electricity Service Delivery Levels			
	2009/10 Actual No.	2010/11 Actual No.	2011/12 Actual No.	2012/13 Actual No.
Energy: (above minimum level)	0	0	0	0
Electricity (at least min. service level)	821	287	0	123
Electricity – prepaid (min. service level)	0	0	0	0
Minimum service level and above sub- total				
Minimum service level and above percentage				
Energy: (below minimum level)	0	0	0	0
Electricity (< min. service level)				
Electricity – prepaid (<min. service level)				
Other energy sources				
Below minimum service level sub-total	0	0	0	0
Below minimum service level percentage	0	0	0	0
<b>Total number of households</b>	<b>821</b>	<b>287</b>	<b>0</b>	<b>123</b>

T3.3.3

#### COMMENT ON ELECTRICITY SERVICES PERFORMANCE OVERALL:

**The municipality does not have electricity license electricity service provider. The Electricity service is the function of ESKOM.**

T3.3.9

#### 3.4 WASTE MANAGEMENT (THIS SECTION TO INCLUDE: REFUSE COLLECTIONS, WASTE DISPOSAL, STREET CLEANING AND RECYCLING)

##### INTRODUCTION TO WASTE MANAGEMENT

**Not Applicable to our municipality.**

T3.4.1

#### .5 HOUSING

##### INTRODUCTION TO HOUSING

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**Aganang Local Municipality is neither a housing authority nor provider, as at current the provisioning of housing is done by the Department of Cooperative Governance, Human Settlements and Traditional Affairs, as such the municipality only assist in the coordination of the housing provisioning. The housing needs as at the beginning of 2012-13 financial year was at 1810, which's details the municipality has kept on the housing database clustered systematically in wards.**

**Aganang Local Municipality have with the assistance of the Department of Cooperative Governance, Human Settlements and Traditional Affairs developed a draft housing chapter which will be a catalyst to housing development within Aganang Local Municipality**

T3.5.1

Percentage of households with access to basic housing			
Year end	Total households (including in formal and informal settlements)	Households in formal settlements	Households in informal settlements
<b>2010/11</b>	<b>1050</b>	<b>1050</b>	<b>0</b>
<b>2011/12</b>	<b>2625</b>	<b>2625</b>	<b>0</b>
<b>2012/13</b>	<b>2956</b>	<b>2956</b>	<b>0</b>

T3.5.2

Housing service policy objectives taken from IDP									
Service objectives indicators (i)	Outline service targets								
		Previous year (iii)	(iv)	Previous year (v)	Current year (vi)	(vii)	Current year (viii)	Current year (ix)	Following year (x)
<b>Service objective</b>	<b>Addition al houses provided during the year (houses require at year end)</b>	<b>2010-11House s required</b>	<b>2010-11 Houses built</b>	<b>2010-11 additional houses allocated</b>	<b>2011-12House s required</b>	<b>2011-12 Houses built</b>	<b>2012-13 addition al houses allocated</b>	<b>2012-13 Houses Required</b>	<b>2013-2014 Houses required</b>
Access to rural housing provisioning	0	1929	150	0	1548	275	1810	534	1276
Response to disaster incidences	Response and dispatch of relief material	0	73	0	114	85 disaster incidence reported and attended	86 disaster incidence reported and attended	47 Food parcels distribut ed by SASSA	0

T3.5.3

**COMMENT ON THE PERFORMANCE OF THE HOUSING SERVICE OVERALL:**

**The Municipality is not providing housing function. COHGSTA is the main service provider of houses. The Municipality was allocated 274 units in the financial year 12/13 and all units were completed as planned.**

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T3.5.7

### 3.6 FREE BASIC SERVICES AND INDIGENT SUPPORT

#### INTRODUCTION TO FREE BASIC SERVICES AND INDIGENT SUPPORT

**Municipality is providing free basic electricity and water to 11 000 indigents on monthly basis. Break down of indigents outlined on T3.6.3 below**

T3.6.1

Free basic services to low income households								
	Total	Number of households						
		Households earnings less than R1.100 per month				Free basic electricity		Free basic refuse
		Total	Access	%	Access	%	Access	%
2010/11	33 214	33 214	100%	0	0	6000	86%	0
2011/12	33 214	33 214	100%	0	0	6000	92%	0
2012/13	33 214	33 214	100%	0	0	6000	75%	0

  

Financial performance 2011/13; cost to municipality of free basic services delivered					
Services delivered	2011/12		2012/13		
	Actual	Budget	Adjustment budget	Actual	Variance to budget
Water	2 000 000	2 000 000	2 000 000	1 853 987	0
Waste water (sanitation)	0	0	0	0	0
Electricity	2 500 000	2 500 000	1 800 000	1 595 170	0
Waste Management (solid waste)	0	0	0	0	0
Total					

T3.6.4

#### COMMENT ON FREE BASIC SERVICES AND INDIGENT SUPPORT:

**Support to indigents will improve in the 2013/14 financial year because the municipality is in the process of reviewing the indigent register and having plans to conduct community awareness campaigns on free basic services.**

T3.6.6

#### COMPONENT B: ROAD TRANSPORT

##### INTRODUCTION TO ROAD TRANSPORT

**The municipality is gradually improving its roads infrastructure. Most of the main municipal roads are tarred and under process of tarring. This will enhance mobility within the municipality and further assist the transport industry to grow. The municipality has a backlog of 546km that still needs to be tarred.**

T3.7.0

### 3.7 ROADS

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### INTRODUCTION TO ROADS

Proper roads infrastructure storm water management system not only increase ease movement for day to day living, but is of vital importance to economic activity and growth within the municipality.

T3.7.1

Gravel road infrastructure						Kilometers
	Total gravel roads		New gravel roads constructed	Gravel roads upgraded to tar	Gravel roads graded/maintained	
2010/11	553		3	6.5	553	
2011/12	546		0	4.5	546	
2012/13	539		0	7.0	539	

  

Asphalted Road Infrastructure						T3.7.2
	Total roads	Asphalted	New asphalt roads	Existing asphalt roads re-asphalted	Existing asphalt roads re-sheeted	Asphalt roads maintained
2010/11	0		0	0	0	0
2011/12	0		0	0	0	0
2012/13	4		4	0	0	0

  

Cost of construction/maintenance							R`000
	Gravel			Tar			
	New	Gravel-Tar	Maintained	New	Re-worked	Maintained	
2010/11	0	18m	0	0	0	0	
2011/12	0	20.3m	0	0	0	0	
2012/13	0	24.0m	0	0	0	0	

T3.7.3

Capital expenditure 2012/13: Road Services						R`000
Capital Projects	2012/13					Total project value
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget		
Total all						
Project A	14.0m	14.0m	19.5m	1.7m	13.243m	
Project B	10.0m	10.0m	9,94m	0.06m	10.0m	
Project C	1.275m	1.275m	925k	356.6k	1.275m	
Project D						

### COMMENT ON THE PERFORMANCE OF ROADS OVERALL:

Surfacing of two roads (Mohlonong and Goedgevonden) is still in progress and gravel roads were maintained regularly. Currently the Municipality is having a backlog of 546 km. A storm water project is on hold due to technical challenges.

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T3.7.10

### 3.8 TRANSPORT (INCLUDING VEHICLE LICENSING & PUBLIC BUS OPERATION)

#### INTRODUCTION TO TRANSPORT

**The municipality has been appointed as a Registering Authority in 2008 whereby it started performing registration and Licensing of motor vehicle transactions. The establishment of Registering Authority has shortened the distance for communities to travel long to Polokwane and Mogalakwena municipalities and this has been appreciated by our communities as a great achievement. The unit has Two Enatis Clerk and One Licensing officer.**

T3.8.1

#### Concerning T3.8.2

**In 2009 we noticed a high demand of Driving license from the communities after realizing importance of our Registering Authority in licensing and registration of motor vehicles we then apply for Driving license Testing Centre grade D whereby we test learners license of any code, knowing that our objective is not fully met we are in the process of application for grade B DLTC and grade B VTs (Vehicle Testing Station). The Unit has Three Examiners.**

T3.8.2.1

# Chapter 1

## COMPONENT C: PLANNING AND DEVELOPMENT

This component includes: planning; and local economic development.

### INTRODUCTION TO PLANNING AND DEVELOPMENT

**The municipality has developed and adopted the spatial development framework which is reviewed from time to time. The SDF provides direction to development and is further aligned to the District SDF, growth and development strategy and national spatial perspective.**

T3.10.0

### 3.10 PLANNING

#### INTRODUCTION TO PLANNING

**In terms of SDF the development nodes of the municipality comprise of both the municipal growth point and population concentration.**

T3.10.1

Applications for Land Use Development						
Detail	Formalization of Townships		Rezoning		Built Environment/R293 Township	
	2011/12	2012/13	2011/12	2012/13	2011/12	2012/13
Planning application received	0	0	174	140	2	3
Determination made in year of receipt	0	0	80	80	2	2
Determination made in following year	0	0	80	80	2	2
Applications withdrawn	0	0	1	3	0	0
Applications outstanding at year end	0	0	11	26	1	3

T3.10.2

Job level	Employees: Planning Services					
	2011/12		2012/13			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents) No.	Vacancies (as a % of total posts) %	
0-3	0	0	0	0	0	0
4-6	1	3	1	2	33%	
7-9	0	0	0	0	0	0
10-12	0	0	0	0	0	0
13-15	0	0	0	0	0	0
16-18	0	0	0	0	0	0
19-20	0	0	0	0	0	0
Total						
T3.10.4						

Financial performance 2012.13: Planning services						R'000
Details	2011/12	2012/13				Variance to budget
	Actual	Original budget	Adjustment budget	Actual	Actual	
<b>Total operational revenue (excluding tariffs)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Expenditure:	0	0	0	0	0	0
Employees	R430 000	R450 000	R450 000	R450 000	0	0
Repairs & Maintenance	0	0	0	0	0	0
Other	0	0	0	0	0	0
<b>Total operational expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net operational (service) expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>T3.10.5</b>						

Capital expenditure 2012/13: Planning Services						R'000
Capital Projects	2012/13					Total project value
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget		
<b>Total all</b>						
Implementation of Spatial Development Planning and LUMS workshops	15,000.00	0	14,500.00	500.00		150,000.00
Township establishment	150,000	0	0	N/A		150,000.00
Site Demarcation	235,000.00	135,000.00	135,000.00	100,000.00		100,000.00
<b>T3.10.6</b>						

COMMENT ON THE PERFORMANCE OF PHYSICAL PLANNING OVERALL:

Applications are in terms of R188 Act of 1969 and R293 Act of 1962.

T3.10.7

**3.11 LOCAL ECONOMIC DEVELOPMENT (INCLUDING TOURISM AND MARKET PLACES)**

**INTRODUCTION TO ECONOMIC DEVELOPMENT**

Department of Economic Development and Planning is geared towards the upliftment of the local economic activities in the municipality. This is done through support to Local Economic development projects. Projects receive support in the form of technical support and funding, workshops and training in conjunction with LIBSA, LEDET, SEDA and other government agencies.

T3.11.1

Economic Activity by Sector				R'000
Sector	2010/11	2011/12	2012/13	
Agric, forestry and fishing	0	0	0	
Mining and quarrying	0	0	0	

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<b>Manufacturing</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Wholesale and retail trade</b>	<b>R3.4m</b>	<b>R1.3m</b>	<b>R2m</b>
<b>Finance, property, etc.</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Govt, community and social services</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Infrastructure services</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total</b>	<b>R3.4m</b>	<b>R1.3m</b>	<b>R2m</b>

Economic Employment by Sector				Jobs
Sector	2009/10 No.	2010/11 No.	2011/12 No.	
<b>Agric, forestry and fishing</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Mining and quarrying</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Manufacturing</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Wholesale and retail trade</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Finance, property, etc.</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Govt, community and social services</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Infrastructure services</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	

T3.11.3

## COMMENT ON LOCAL JOB OPPORTUNITIES:

**A total of 1416 jobs were created through EPWP funded projects (including jobs through projects).**

T3.11.4

Job Creation through EPWP* Projects								
Details		EPWP Projects No.			Jobs created through EPWP projects No.			
<b>2010/11</b>		<b>15</b>			<b>920</b>			
<b>2011/12</b>		<b>30</b>			<b>1535</b>			
<b>2012/13</b>		<b>45</b>			<b>1416</b>			

\*-Extended Public Works Programme

T3.11.6

Local Economic Development policy objectives taken from IDP								
Service Objectives	Outline service targets	2010/11		2011/12		2012/13	2013/14	
		Target	Actual	Target	Actual	Target	Actual	Target
Service indicators (i)	(ii)	*Previous year (iii)	(iv)	*Previous year (v)	(vi)	(vii)	(viii)	*Current year (ix)
								*following year (x)
Service objective xxx								
	Number of people trained (including retained upskilled)	X people trained	X people trained	X people trained	X people trained	X people trained	X people trained	X people trained
0	0	0	0	0	0	0	0	0

T3.11.7

Employees: Local Economic Development Services					
Job level	2011/12		2012/13		
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents) No.	Vacancies (as a % of total posts) %
0-3	0	1	0	0	0
4-6	3	5	3	2	60%
7-9	0	0	0	0	0
10-12	0	0	0	0	0
13-15	0	0	0	0	0
16-18	0	0	0	0	0
19-20	0	0	0	0	0
Total	0	0	0	0	0

T3.11.8

Capital expenditure 2012/13: Economic Development Services					
Capital Projects	2012/13				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total project value
Local Exhibition	50 000	0	0	The budget for the project has been redirected to operation of the Wholesale Warehouse	50 000
Matlou Matlala Tourism	400 000	0	0	-	400 000
Masa a Sele Project	225 000	0	213 750	Project complete	225 000
Maatla a Basadi	225 000	0	213 750	Project complete	225 000
Operational Wholesale Warehouse	2 m	0	2 m	-Project complete	2m
Market Stalls	1.5 m	0	0	The budget for the project has been redirected to operation of the Warehouse	1,5m
Review of LED strategy	300 000	0	0	-	300 000
Compilation of LED Journal	100 000	0	0	To redirect funds to other LED projects (viament process)	100 000
Compilation of Martketing DVD	200 000	0	0	The budget for the project has been redirected to operation of the warehouse	200 000

T3.11.10

COMMENT ON LOCAL ECONOMIC DEVELOPMENT PERFORMANCE OVERALL:

Many developmental challenges still remain precisely because of the financial constraints. The municipal strategy is being frustrated by the fragmentation of development implementation and approach. Aganang

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LED strategies and job creation targets which are also being informed by the national government 2014 millennium goals needs to be fulfilled.

T3.11.11

## COMPONENT D: COMMUNITY & SOCIAL SERVICES

### INTRODUCTION TO COMMUNITY AND SOCIAL SERVICES

3.52 LIBRARIES; ARCHIEVES; MUSEUMS; GALLERIES; COMMUNITY FACILITIES; OTHER (THEATRES, ZOOS, ETC)

#### INTRODUCTION TO LIBRARIES; ARCHIEVES; MUSEUMS; GALLERIES; COMMUNITY FACILITIES

The municipality has appointed a library assistant that is helping the adults and children who are in dire need but the challenge is the library facility still belong to the Department of Sports, Arts and Culture and the other challenge is the facility does not cater other municipal communities in areas like Mashashane.

T3.52.1

Employees: Libraries, Archives, Museums, Galleries, community facilities, other					
Job level	2011/12		2012/13		
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents) No.	Vacancies (as a % of total posts) %
0-3	01	02		01	
4-6					
7-9					
10-12					
13-15					
16-18					
19-20					
Total	01	02	01	01	

Financial performance 2011.12: Libraries, Archives, Museums, Galleries, Community Facilities, other					
Details	2010/22		2012/13		
	Actual	Original budget	Adjustment budget	Actual	Variance to budget
Total operational revenue (excluding tariffs)					
Expenditure:	N/A	N/A	N/A	N/A	
Employees	N/A	N/A	N/A	N/A	
Repairs & Maintenance	N/A	N/A	N/A	N/A	
Other	N/A	N/A	N/A	N/A	
Total operational expenditure	N/A	N/A	N/A	N/A	
Net operational (service) expenditure	N/A	N/A	N/A	N/A	
T3.52.5					

### Capital expenditure 2012/13: Libraries, Archives, Museums, Galleries, community facilities, other

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Capital Projects	2012/13					R'000
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total project value	
Total all	N/A		N/A			
Project A	N/A		N/A			
Project B	N/A		N/A			
Project C	N/A		N/A			
Project D	N/A		N/A			
<b>T3.52.6</b>						

COMMENT ON THE PERFORMANCE OF LIBRARIES; ARCHIVES; MUSEUMS; GALLERIES; COMMUNITY FACILITIES; OTHER (THEATRES, ZOOS, ETC) OVERALL:

**The library is performing very well even though it does not cover or benefit the entire community of Aganang, the other challenge is its operations on weekends as it does not operate on Saturdays.**

T3.52.7

### 3.55 CEMETORIES AND CREMATORIUMS

#### INTRODUCTION TO CEMETORIES & CREMATORIUMS

**The Municipality is not providing crematoriums function.**

### 3.56 CHILD CARE; AGED CARE; SOCIAL PROGRAMMES

#### INTRODUCTION TO CHILD CARE; AGED CARE; SOCIAL PROGRAMMES

**The municipality has a budget for social contributions which covers issues affecting the society through the Mayor's office discretion. Also the municipality have Special focus budget include child headed families, indigent, food parcels and Christmas and New Year born babies' gifts.**

T3.56.1

#### SERVICE STATISTICS FOR CHILD CARE

T3.56.2

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Child Care, Aged Care; Social Programmes Policy objectives taken from IDP										
Service Objectives	Outline service targets	2010/11		2011/12			2012/13	2013/14		
		Target	Actual	Target		Actual	Target			
		*Previous year (iii)	(iv)	*Previous year (v)	*Current year (vi)	(vii)	*Current year (viii)	*Current year (ix)	*following year (x)	
Service indicators (i)										
Service objective xxx										
Food parcels to child headed families		76	67	76	67		57	47	37	
Gifts to the new babies		08	06	08	06		10	15	20	

Employees: Child Care, Aged Care, social programmes					
Job level	2010/11	2012/13			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents) No.	Vacancies (as a % of total posts) %
0-3	NONE	NONE	NONE	NONE	NONE
4-6	NONE	NONE	NONE	NONE	NONE
7-9	NONE	NONE	NONE	NONE	NONE
10-12	NONE	NONE	NONE	NONE	NONE
13-15	NONE	NONE	NONE	NONE	NONE
16-18	NONE	NONE	NONE	NONE	NONE
19-20	NONE	NONE	NONE	NONE	NONE
Total					
T3.56.4					

Financial performance 2011.12: Child Care, Aged Care, social programmes					
Details	2010/22	2011/12			
	Actual	Original budget	Adjustment budget	Actual	Variance to budget
Total operational revenue (excluding tariffs)	NONE	NONE	NONE	NONE	NONE
Expenditure:	NONE	NONE	NONE	NONE	NONE
Employees	NONE	NONE	NONE	NONE	NONE
Repairs & Maintenance	NONE	NONE	NONE	NONE	NONE
Other	NONE	NONE	NONE	NONE	NONE
Total operational expenditure	NONE	NONE	NONE	NONE	NONE
Net operational (service) expenditure	NONE	NONE	NONE	NONE	NONE
T3.56.5					

Capital expenditure 2011/12: Child Care, Aged Care, social programmes					
Capital Projects	2011/12				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total project value
Total all					

Project A	N/A	N/A	N/A	N/A	N/A
Project B	N/A	N/A	N/A	N/A	N/A
Project C	N/A	N/A	N/A	N/A	N/A
Project D	N/A	N/A	N/A	N/A	N/A
T3.56.6					

COMMENT ON THE PERFORMANCE OF CHILD CARE; AGED CARE; SOCIAL PROGRAMMES OVERALL:

**The municipality is performing its social responsibility function.**

T3.56.

## COMPONENT F: HEALTH

### INTRODUCTION TO HEALTH

**The Municipality is not providing health services.**

#### 3.63 AMBULANCE SERVICES

### INTRODUCTION TO AMBULANCE SERVICES

**The municipality is not providing ambulances services.**

T3.63.1

#### 3.64 HEALTH INSPECTION; FOOD AND ABBATOIR LICENSING AND INSPECTION; ETC

### INTRODUCTION TO HEALTH INSPECTIONS; FOOD AND ABATTOIR LICENCING AND INSPECTIONS, ETC

**This function is not applicable to our municipality**

T3.64.1

## COMPONENT G: SECURITY AND SAFETY

This component includes: police; fire; disaster management, licensing and control of animals, and control of public nuisances, etc.

### INTRODUCTION TO SECURITY & SAFETY

T3.65.0

#### 3.65 POLICE

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**INTRODUCTION TO POLICE (TRAFFIC)**

**In 2010 the municipality has established law enforcement section after realizing that in terms of the Constitution of the Republic and the National Road Traffic Act is its obligation to perform traffic functions mainly prevention of crime, by- laws and road safety. The establishment of this unit has helped the communities at large in escorting at schools, at the funerals, promotion of road safety and municipal revenue generations.**

T3.65.1

	Details	2009/10	2010/11		2012/13
		Actual No.	Estimate No.	Actual No.	Estimate No.
1	Number of road traffic accidents during the year	N/A	154	154	181
2	Number of by-law infringements attended	N/A	288	288	
3	Number of police officers in the field on an average day	N/A	6	6	7
4	Number of police officers on duty on an average day	N/A	5	6	6

T3.65.2

Concerning T3.65.2

**The law enforcement unit has six officers with one chief and one Superintendent. The challenges encountered in the unit are resignation of officers because of low salary .The low turnout of tickets payment by offenders, minimal resources. The ticket issued in 2011/2012 is 2281 and in 2012/2013 is 1815; most of them are mainly from speedsters.**

T3.65.2.1

**COMMENT ON THE PERFORMANCE OF POLICE OVERALL:**

**The targeted reduction of fatal accidents by 6% starting from we commenced with law enforcement till 0% is at our heart since we stage road blocks every month with other stake holders where in we want to deal away with strict measures to offenders not only during festive and Easter seasons.**

T.3.65.7

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**3.66 FIRE**

**INTRODUCTION TO FIRE SERVICES**

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**The municipality is not providing fire services. It is a district function**

T3.66.1

### 3.67 OTHER (DISASTER MANAGEMENT, ANIMAL LICENCING AND CONTROL, CONTROL OF PUBLIC NUISANCES AND OTHER)

INTRODUCTION TO DISASTER MANAGEMENT, ANIMAL LICENCING AND CONTROL, CONTROL OF PUBLIC NUISANCES, ETC

Aganang Local Municipality has a disaster management unit in Community Services Department, the coordination and response to disaster management incidences is done by the officials under Institutional and Social Development.

The Local Disaster Advisory Forum has been established comprising of various sector departments that falls within the area of jurisdiction of Aganang Local Municipality, quarterly meetings are convened in view to The

Service Objectives	Outline service targets	Disaster management, Animal Licensing and control, control of public Policy objectives taken from IDP								
		2010/11		2011/12			2012/13		2013/14	
		Target	Actual	Target	Actual	Target	Actual	Target	Actual	Target
Service indicators (i)	(ii)	*Previous year (iii)	(iv)	*Previous year (v)	(vi)	(vii)	(viii)	(ix)	(x)	
Response to disaster incidences	Response and dispatch of relief material	0	73	0	114	114	86 disaster incidence reported and attended	47 Food parcels distributed by SASSA	0	

District coordinate and plan for disasters when they eventually strike. Aganang Local Municipality has a Disaster Management Plan which orchestrates response and concerted efforts when disaster response is necessary. The challenge that the municipality faces is the lack of necessary facilities in this regard, namely, fire station.

T3.67.1

SERVICE STATISTICS FOR DISASTER MANAGEMENT, ANIMAL LICENCING AND CONTROL, CONTROL OF PUBLIC NUISANCES, ETC

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Financial performance 2011.12: Disaster management, Animal Licensing and control, control of public							
Details		2012/13					
		2010/11	Actual	Original budget	Adjustment budget	Actual	Variance to budget
<b>Total operational revenue (excluding tariffs)</b>		N/A	N/A	N/A	N/A	N/A	N/A
Expenditure:		N/A	N/A	N/A	N/A	N/A	N/A
Fire Fighters		N/A	N/A	N/A	N/A	N/A	N/A
Other Employees		N/A	N/A	N/A	N/A	N/A	N/A
Repairs & Maintenance		N/A	N/A	N/A	N/A	N/A	N/A
Other		N/A	N/A	N/A	N/A	N/A	N/A
<b>Total operational expenditure</b>		N/A	N/A	N/A	N/A	N/A	N/A
<b>Net operational (service) expenditure</b>		N/A	N/A	N/A	N/A	N/A	N/A
<b>T3.67.5</b>							

Capital expenditure 2012/13: Disaster management, Animal Licensing and control, control of public						
Capital Projects		2012/13				
		Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total project value
Food Parcels		170 000.00	120 000.00	12,000 .00	50 000.00	120 000.00

**COMMENT ON THE PERFORMANCE OF DISASTER MANAGEMENT, ANIMAL LICENCING AND CONTROL OF PUBLIC NUISANCES, ETC OVERALL:**

Aganang Local Municipality has a disaster management unit in Community Services Department, the coordination and response to disaster management incidences is done by the officials under Institutional and Social Development.

The Local Disaster Advisory Forum has been established comprising of various sector departments that falls within the area of jurisdiction of Aganang Local Municipality, quarterly meetings are convened in view to coordinate and plan for disasters when they eventually strike. Aganang Local Municipality has a Disaster Management Plan which orchestrates response and concerted efforts when disaster response is necessary. The challenge that the municipality faces is the lack of necessary facilities in this regard, namely

T3.6

This component includes: community parks; sports fields; sports halls; stadiums; swimming pools; and camp sites.

**INTRODUCTION TO SPORT AND RECREATION**

The Municipality provides support to Sports Federations and various clubs. The Aganang Sports Council has been established and it is comprised of federations in the sporting codes of Softball, Netball, Football and

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**Athletic.** The process is underway to include other federations for maximum representation in the Sports Council.

There are currently two sports facilities that are used through the Siyadlala Mass Participation (SMPP) and through the support of the provincial government of Sports, Arts and Culture, equipment and personnel are provided for the different games and the sports facilities.

The Municipality does not have community parks, sports halls, stadiums, swimming pools and camp sites.

T3.68.0

### 3.68 SPORT AND RECREATION

#### SERVICE STATISTICS FOR SPORT AND RECREATION

Sport and Recreation Policy objectives taken from IDP								
Service Objectives	Outline service targets	2010/11		2012/13			Target	Actual
		Target	Actual	Target		Actual		
		*Previous year (iii)	(iv)	*Previous year (v)	*Current year (vi)	(vii)		
Service indicators (i)	(ii)							
Service objective xxx								
Mayor's Cup	01	01	01	01	01	0		
Mayor's Marathon	01	01	01	01	01	01		

T3.68.2

Capital expenditure 2012/13: Sport and Recreation						R'000
Capital Projects	2012/13					Total project value
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget		
Total all	N/A	N/A	N/A	N/A	N/A	N/A
Project A	N/A	N/A	N/A	N/A	N/A	N/A
Project B	N/A	N/A	N/A	N/A	N/A	N/A
Project C	N/A	N/A	N/A	N/A	N/A	N/A
Project D	N/A	N/A	N/A	N/A	N/A	N/A

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Capital expenditure 2012/13: Sport and Recreation						R'000
Capital Projects	2012/13					
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total project value	
Total all	N/A	N/A	N/A	N/A	N/A	
Project A	N/A	N/A	N/A	N/A	N/A	
Project B	N/A	N/A	N/A	N/A	N/A	
Project C	N/A	N/A	N/A	N/A	N/A	
Project D	N/A	N/A	N/A	N/A	N/A	
<b>T3.68.5</b>						

Financial performance 2012.13: Sport and Recreation						R'000
Details	2010/11	2012/13				
	Actual	Original budget	Adjustment budget	Actual	Variance to budget	
Total operational revenue (excluding tariffs)	N/A	N/A	N/A	N/A	N/A	
Expenditure:	N/A	N/A	N/A	N/A	N/A	
Other Employees	N/A	N/A	N/A	N/A	N/A	
Repairs & Maintenance	N/A	N/A	N/A	N/A	N/A	
Other (Mayor's Cup & Marathon)	R70 000	R70 000	0	R70 000	0	
Total operational expenditure	R70 000	R70 000	0	R70 000	0	
Net operational (service) expenditure						
						<b>T3.68.4</b>

COMMENT ON THE PERFORMANCE OF SPORT AND RECREATION OVERALL:

**The Municipality is currently making plans for the mobilization of communities to be involved in issues of sports, the overall performance in terms of sport is satisfactory even though there is still a need for improvement, and with regard to recreation the Municipality has never had activities.**

# Chapter 1

## COMPONENT I: CORPORATE POLICY OFFICES AND OTHER SERVICES

### INTRODUCTION TO CORPORATE POLICY OFFICES, Etc

The Corporate policy offices ensure the smooth running of the Municipality as they relate to aspects of the following activities and operations:

- Policy office – The Human Resources unit ensures that all Municipal policies are duly developed and reviewed annually for budget related policies as well Human resource policies.
- Financial services – The financial services activities such as payroll activities, supply chain activities, expenditure activities, and revenue activities had operated within the prescripts of all Treasury laws and guidelines throughout the report year.
- Human Resources services – The Human Resources unit has operated in terms of the governing HR policies and procedures. Staff recruitment activities and development of staff were done in terms of approved policies and budgets.
- ICT services – The Municipality have got approved ICT policies and approved that has guided the functioning of the unit as well as the provision of IT infrastructure services.

T3.69.0

### 3.69 EXECUTIVE AND COUNCIL

The municipality Organogram of leadership is provided above.

### INTRODUCTION TO EXECUTIVE AND COUNCIL

The municipality Organogram of leadership is provided in the Organisational Development Overview. The highest decision making structure of the municipality is the Council on behalf of the community, followed by the executive committee, then municipal manager, managers reporting directly to the municipal manager and down to the officials.

T3.69.1

### SERVICE STATISTICS FOR THE EXECUTIVE AND COUNCIL

T3.69.2

The Executive and Council Policy objectives taken from IDP									
Service Objectives	Outline service targets	2010/11		2011/12			Target	Actual	
		Target	Actual	Target	Actual				
		*Previous year (iii)	(iv)	*Previous year (v)	*Current year (vi)	(vii)			
Service indicators (i)	(ii)								
Service objective xxx									
N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
T3.69.3									

Employees: The Executive and Council					
Job level	2011/12		2012/13		
	Job Level	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents) No.
0-3					
4-6					
7-9	28			28	
10-12	6			6	
13-15					
16-18					
19-20	3			3	
Total	37			37	
T3.69.4					

Financial performance 2011.12: The Executive and Council						
Details		2010/22		2012/13		
		Actual	Original budget	Adjustment budget	Actual	Variance to budget
Total operational revenue (excluding tariffs)		Refer to item 5.1				
Expenditure:						
Other Employees						
Repairs & Maintenance						
Other						
Total operational expenditure						
Net operational (service) expenditure						
T3.69.5						

Capital expenditure 2012/13: The Executive and Council Ref to item 5.7					
Capital Projects	2011/12				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total project value
Total all	Refer to item				

	5.7					
T3.69.6						

## COMMENT ON THE PERFORMANCE OF THE EXECUTIVE AND COUNCIL:

**Most of the *capital projects were implemented, the municipality experienced some rollovers***

T3.69.7

## 3.70 FINANCIAL SERVICES

## INTRODUCTION FINANCIAL SERVICES

Details of the types of account raised and recovered	Debt recovery						2012/13
	2010/11	Actual for accounts billed in year	Proportion of accounts value billed that were collected in the year %	Billed in year	Actual for accounts billed in year	Proportion of accounts value billed that were collected %	
Property Rates	<b>4,958,302</b>			<b>7,445,140</b>			
Electricity – B							
Electricity - C							
Water – B							
Water – C							
Sanitation							
Refuse							
Other							
T3.70.1							

## 3.71 HUMAN RESOURCE SERVICES

## INTRODUCTION TO HUMAN RESOURCE SERVICES

**The Human Resources Services provided staff recruitment function for the Municipality during the year 2012/13, the development of staff, the labour relation function as well as employee wellness activities. In terms of the service delivery priorities and the impact we had on them during the year, the following table provides more details.**

T3.71.1

Service delivery priorities	Measures taken to improve performance
<b>Vacant positions</b>	All vacant positions were advertised with a view to have them filled. The advertisements were done in terms the Municipality's approved staff provisioning policy, but not all positions were filled.
<b>Excess leave days</b>	Staff were instructed and given a period of time, to take their annual leave so as to reduce their annual

	leave days to the acceptable threshold level of 48 leave credit days by 30 June 2013. All applicable excess leave days have therefore been forfeited.
<b>Labour disputes</b>	All recorded labour disputes were resolved in terms of the provisions of the main collective agreement and the Relevant Labour Relations Act.

## SERVICE STATISTICS FOR HUMAN RESOURCE SERVICES

Human Resource Services Policy objectives are taken from IDP 2012/13.

Service Objectives Service indicators (i)	Outline service targets (ii)	2010/11		2011/12			2012/13	2013/14		
		Target *Previous year (iii)	Actual (iv)	Target *Previous year (v)	Actual *Current year (vi)	Target *Current year (viii)	Actual *Current year (ix)	Target *following year (x)		
		Service objective xxx								
		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
T3.71.3										

Employees: Human Resource Services					
Job level Job Level	2010/11		2011/12		
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents) No.	Vacancies (as a % of total posts) %
0-3					
4-6	1	1	1	N/A	100
7-9	2	2	2	N/A	100
10-12	1	1	1	N/A	100
13-15					
16-18					
19-20					
Total	4	4	4		100
T3.71.4					

Financial performance 2012/13: Human Resource Services						R'000
Details	2010/11	2011/12				Variance to budget
	Actual	Original budget	Adjustment budget	Actual	Actual	
<b>Total operational revenue (excluding tariffs)</b>						
<b>Expenditure:</b>						
Other Employees						
Repairs & Maintenance						
Other						
<b>Total operational expenditure</b>						
<b>Net operational (service) expenditure</b>						
<b>T3.71.5</b>						
<b>The Human Resources Services provided staff recruitment function for the Municipality during 2012/13. The in terms of the service delivery priorities, we had an impact during the financial year 2012/13 both through the development of staff, the labour relation function and employee wellness activities.</b>						
						<b>T3.71.2</b>

Capital expenditure 2012/13: Human Resources Services						R'000
Capital Projects	2012/13					Total project value
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget		
<b>Total all</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>
	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>
<b>T3.71.6</b>						

#### COMMENT ON THE PERFORMANCE OF HUMAN RESOURCE SERVICES OVERALL:

**The Human Resources Services provided staff recruitment function for the Municipality during the year, the development of staff, the labour relation function as well as employee wellness activities. The Municipality has continued to advertise the approved vacant posts on the organogram in terms of the staff provisioning policy, has consistently worked down the staff excess leave days to ensure that the remained within the threshold of 48 days per annum. The Corporate Services Department has consistently provided labour law advice to the officials as well as Councillors.**

**T3.71.7**

#### 3.72 INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) SERVICES

This component includes: Information and Communication Technology (ICT) services.

##### INTRODUCTION TO INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) SERVICES

**The municipality ICT services are well functioning and managed by internal IT staff. The antivirus software is upgraded to ensure safety of important documents.**

##### SERVICE STATISTICS FOR ICT SERVICES

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T3.72.2

Service Objectives	Outline service targets	ICT Services Policy objectives taken from IDP							
		2010/11		2011/12		2012/13		2013/14	
		Target	Actual	*Previous year	*Current year	Target	Actual	*Current year	*Current year
Service indicators (i)	(ii)	(iii)	(iv)	(v)	(vi)	(vii)	(viii)	(ix)	(x)
Service objective xxx									
Internet Maintenance	100%	100%	60%	100%	100%	90%	100%		
Software license renewal	5	4	4	5	5	4			
Network Maintenance	100%	100%	100%	100%	100%	80%			
Procurement of institutional intranet servers	100%	0%	0%	100%	0%	0%	100%		
Implementation of Institutional intranet servers	100%	0%	0%	100%	0%	0%	100%		
Information backup performances on the systems	100%	100%	40%	100%	100%	90%			
Antivirus maintenance	100%	100%	50%	100%	100%	100%			
Email maintenance	100%	100%	95%	100%	100%	97%			
T3.72.3									

Financial performance 2012/13: ICT Services						
Details	2011/13		2012/13			
	Actual	Original budget	Adjustment budget	Actual	Variance to budget	
Total operational revenue (excluding tariffs)	Information provided on audited financial statements attached					
Expenditure:						
Other Employees						
Repairs & Maintenance						
Other						
Total operational expenditure						
Net operational (service) expenditure						
NB: The financial statements in the following pages have reference. They have provided the detailed audited						

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**financial statements.**

T3.72.5

**Capital expenditure 2012/13: ICT Services**

R'000

Capital Projects	2012/13				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total project value
Total all	150 000	0.00	150 000	0.00	150 000

**NB:** The financial statements in the following pages have reference. They have provided the detailed audited financial statements.

**COMMENT ON THE PERFORMANCE OF ICT SERVICES OVERALL:**

The municipality procured the following IT equipment: a new internet server has been procured for R121 694, software licences for R85 000, Computer equipment for R378 000, server equipment for R177 200, server room upgrade for R181 989 during the report period. The project budgets were spent on the acquisition of those equipment and services. Other IT equipment were maintained and serviced by the Municipal Officials attached to the IT unit.

T3.72.7

**3.73 PROPERTY; LEGAL; RISK MANAGEMENT AND PROCUREMENT SERVICES****INTRODUCTION TO PROPERTY; LEGAL; RISK MANAGEMENT AND PROCUREMENT SERVICES**

The Municipal properties include the Aganang main offices, the Mohlonong site office and the One- stop centre, the taxi ranks at Kalkspruit, Tibane and Ramoshoane were also donated by the Capricorn District Municipality. Also owned by the Municipality are the sports field in Mohlonong and Tibane.

As regards the legal services, the Municipality did not have a legal department/ unit. All litigations and other matters of legal nature were always referred to the appointed Attorneys.

T3.73.1

**SERVICE STATISTICS FOR PROPERTY; LEGAL; RISK MANAGEMENT AND PROCUREMENT SERVICES**

T3.73.2

**Employees: Property; legal; Risk Management and Procurement Services**

Job level	2011/12		2012/13		
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)

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	No.	No.	No.	No.	%
0-3	0	2	0	N/A	N/A
4-6	2	2	2	N/A	N/A
7-9	2	2	2	N/A	N/A
10-12				N/A	N/A
13-15				N/A	N/A
16-18				N/A	N/A
19-20				N/A	N/A
Total	4	4	4		
T3.73.4					

Financial performance 2012/13: Property; legal; Risk Management and Procurement Services					
Details	2011/12	2012/13			
	Actual	Original budget	Adjustment budget	Actual	Variance to budget
<b>Total operational revenue (excluding tariffs)</b>	N/A	N/A	N/A	N/A	N/A
<b>Expenditure:</b>	N/A	N/A	N/A	N/A	N/A
<b>Other Employees</b>	N/A	N/A	N/A	N/A	N/A
<b>Repairs &amp; Maintenance</b>	N/A	N/A	N/A	N/A	N/A
<b>Other</b>	N/A	N/A	N/A	N/A	N/A
<b>Total operational expenditure</b>	N/A	N/A	N/A	N/A	N/A
<b>Net operational (service) expenditure</b>	N/A	N/A	N/A	N/A	N/A
T3.73.5					

Capital expenditure 2012/13: Property; legal; Risk Management and Procurement Services					
Capital Projects	2012/13				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total project value
<b>Total all</b>	N/A	N/A	N/A	N/A	N/A
	N/A	N/A	N/A	N/A	N/A
<b>Project A</b>	N/A	N/A	N/A	N/A	N/A
<b>Project B</b>	N/A	N/A	N/A	N/A	N/A
<b>Project C</b>	N/A	N/A	N/A	N/A	N/A
<b>Project D</b>	N/A	N/A	N/A	N/A	N/A
T3.73.6					

#### COMMENT ON THE PERFORMANCE OF PROPERTY SERVICES OVERALL:

The Municipal properties include the Aganang main offices, the Mohlonong site office and the One- stop centre, the taxi ranks at Kalkspruit, Tibane and Ramoshoane were also donated by the Capricorn District Municipality. Also owned by the Municipality are the sports field in Mohlonong and Tibane.

T3.73.7

#### COMPONENT J: MISCELLANEOUS

##### INTRODUCTION TO MISCELLANEOUS

The municipality do not provide the miscellaneous function.

T3.75.0

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# Chapter 4

## CHAPTER 4 – ORGANISATIONAL DEVELOPMENT PERFORMANCE (PERFORMANCE REPORT PART II)

### INTRODUCTION

The Municipality provides training and development for staff, councillors as well as other unemployed people. All training needs were developed and facilitated in terms of the approved workplace skills plan. The trainings conducted were part of the municipality's organisational development function to develop and improve the general skills levels in the whole organisation.

T4.0.1

### COMPONENT A: INTRODUCTION TO THE MUNICIPAL PERSONNEL

#### 4.1 EMPLOYEE TOTALS, TURNOVER AND VACANCIES

Description	Employees				
	11/12		12/13		
	No. Employees	No. Approved posts	No. of employees	No. of vacancies	% of vacancies
Water					
Waste Water (sanitation)	1	1	1		
Electricity					
Waste Management		1	0		
Housing					
Waste Water (Storm water Drainage)					
Roads	2	3	2		
Transport					
Planning		2	1		
Local Economic Development	3	3	3		
Planning (Strategic & Regulatory)					
Community & social services		1	1		
Environmental protection	N/A	1	0		
Health					
Security & safety	1	1	1		
Sport & recreation	1	1	0		
Corporate Policy offices & other	94	9	105		
<b>Totals</b>	<b>102</b>	<b>102</b>	<b>115</b>		

Vacancy Rate: 12/13				
Designation	*Total approved posts No.	*Variances (Total time that vacancies exist using fulltime equivalents) No.	*Variances (as a proportion of total posts in each category) %	

Municipal Manager	<b>1</b>	<b>1</b>	<b>100</b>
CFO	<b>1</b>	<b>1</b>	<b>100</b>
Other S57 Managers (excluding Finance Posts)	<b>5</b>	<b>1</b>	<b>20</b>
Other S57 Managers (Finance posts)	<b>1</b>		
Municipal Police/traffic police	<b>0</b>		
Fire Fighters	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>
Senior Management: Levels 13-15 (excluding Finance Posts)	<b>4</b>		
Senior Management: Levels 13-15 (Finance Posts)	<b>4</b>		
Highly skilled supervision: Levels 9-12 (excluding Finance posts)			
Highly skilled supervision: Levels 9-12 (Finance posts)			
<b>Total</b>			

Turn-over Rate			
Details	Total Appointments as of beginning of financial year No.	Terminations during the financial year No.	Turn-over Rate*
<b>2010/11</b>	<b>87</b>	<b>6</b>	<b>0.069</b>
<b>2011/12</b>	<b>104</b>	<b>10</b>	<b>0.096</b>
<b>2012/13</b>	<b>110</b>	<b>8</b>	<b>0.072</b>

T4.1.3

#### COMMENT ON VACANCIES AND TURNOVER:

The senior management positions were filled during the year, except for that of the Senior Manager: EDP which remained vacant for the whole financial year. There recruitment process had ensued during the year in an attempt to fill the position, but there was no suitable candidate identified to fill that vacant position. The turnover rate had decreased from the previous year due to the low terminations experienced during the year.

T4.1.4

#### COMPONENT B: MANAGING THE MUNICIPAL WORKFORCE

##### INTRODUCTION TO MUNICIPAL WORKFORCE MANAGEMENT

The senior management positions were filled during the year, except for that of the Senior Manager: EDP which remained vacant for the whole financial year. There recruitment process had ensued during the year in an attempt to fill the position, but there was no suitable candidate identified to fill that vacant position. The turnover rate had decreased from the previous year due to the low terminations experienced during the year.

The Municipality has developed and adopted appropriate systems and procedures to ensure fair; efficient; effective; and transparent personnel administration in accordance with the Employment Equity Act 1998. Further the Municipality has accordingly developed and submitted the employment equity report to the Department of labour.

T4.2.0

## 4.2 Policies

HR Policies & Plans				
	Name of Policy	Completed %	Reviewed %	Date adopted by council or comment on failure to adopt
1	<b>Affirmative Action</b>	0%	0%	Not yet developed
2	<b>Attraction &amp; Retention</b>	100%	100%	2011/12
3	<b>Code of conduct for employees</b>	N/A	N/A	Incorporated into Municipal Systems Act
4	<b>Delegations, Authorisation &amp; responsibility</b>	100%	100%	2011/12
5	<b>Disciplinary Code &amp; Procedures</b>	N/A	N/A	Reviewed by SALGBC.
6	<b>Essential Services</b>	0%	0%	Not yet developed.
7	<b>Employee Assistance/ wellness</b>	0%	0%	Not yet developed.
8	<b>Employment Equity</b>	100%	100%	2011/12
9	<b>Exit Management</b>	0%	0%	Not yet developed
10	<b>Grievance Procedures</b>	N/A	N/A	Reviews by SALGBC.
11	<b>HIV/AIDS</b>	100%	100%	2011/12
12	<b>Human Resource &amp; Development</b>	100%	100%	2011/12
13	<b>Information Technology</b>	100%	100%	2011/12
14	<b>Job Evaluation</b>	0%	0%	Not yet developed
15	<b>Leave</b>	N/A	N/A	Municipality is using collective agreement
16	<b>Occupational Health &amp; Safety</b>	100%	100%	2011/12
17	<b>Official Housing</b>	0%	0%	Not yet developed
18	<b>Official Journeys</b>	0%	0%	Not yet developed
19	<b>Official Transport to attend funerals</b>	0%	0%	Not yet developed
20	<b>Official working hours and overtime</b>	100%	100%	2011/12
21	<b>Organisational rights</b>	N/A	N/A	Reviewed by SALGBC
22	<b>Payroll Deductions</b>	0%	0%	Not yet developed
23	<b>Performance Management &amp; Development</b>	100%	100%	2011/12
24	<b>Recruitment, selection &amp; Appointments</b>	100%	100%	2011/12

25	<b>Remuneration Scales &amp; Allowances</b>	100%	100%	2011/12
26	<b>Resettlement</b>	0%	0%	Not yet developed
27	<b>Sexual Harassment</b>	100%	100%	2011/12
28	<b>Skills development</b>	0%	0%	Not yet developed
29	<b>Smoking</b>	0%	0%	Not yet developed
30	<b>Special skills</b>	0%	0%	Not yet developed
31	<b>Work Organisation</b>	0%	0%	Not yet developed
32	<b>Uniforms &amp; protect clothing</b>	0%	0%	Not yet developed
33	<b>Other</b>			
	Use name of local policies if different from above and at any other HR policies not listed			

T4.2.1

## COMMENT ON WORKFORCE POLICY DEVELOPMENT:

**The Human Resources unit has developed and facilitated the review of the various workforce policies during the report period.**

T4.2.1.1

## 4.3 INJURIES, SICKNESS AND SUSPENSIONS

Number and cost of injuries on duty						
Type of injury	Injury leave taken Days	Employees using injury leave	Proportion employees using sick leave %	Average injury leave per employee Days	Total estimated cost R`000	
Required basic medical attention only	N/A	N/A	N/A	N/A	N/A	
Temporary total disablement	N/A	N/A	N/A	N/A	N/A	
Permanent disablement	N/A	N/A	N/A	N/A	N/A	
Fatal	N/A	N/A	N/A	N/A	N/A	
Total						

T4.3.1

Number of days and cost of sick leave (excluding injuries on duty)						
Designations	Total sick leave Days	Proportion of sick leave without medical certification %	Employees using sick leave No.	Total employees in post* No.	*Average sick leave per employees Days	Estimated cost R`000
Lower skilled (level 1-2)	N/A	N/A	N/A	N/A	N/A	N/A
Skilled (level 3-5)	N/A	N/A	N/A	N/A	N/A	N/A
Highly skilled production (levels 6-8)	N/A	N/A	N/A	N/A	N/A	N/A

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Highly skilled supervision (level 9-12)	N/A	N/A	N/A	N/A	N/A	N/A
Senior management (levels 13-15)	N/A	N/A	N/A	N/A	N/A	N/A
MM & S57	N/A	N/A	N/A	N/A	N/A	N/A
Total						

## COMMENT ON INJURY AND SICK LEAVE:

**The Municipality did not have any reported injury on duty during the report period. The Municipality do not have the employee post levels identified above.**

T4.3.4

Number and period of suspensions				
Position	Nature of alleged misconduct	Date of suspension	Details of disciplinary action taken or status of case and reasons why not finalized	Date finalized
N/A	N/A	N/A	N/A	N/A

T4.3.5

Disciplinary action taken on cases of financial misconduct			
Position	Nature of alleged misconduct and rand value of any loss to the municipality	Disciplinary action taken	Date finalized
N/A	N/A	N/A	N/A

## COMMENT ON SUSPENSIONS AND CASES OF FINANCIAL MISCONDUCT:

**No employee was suspended for committing financial misconduct in the Municipality.**

T4.3.7

## 4.4 PERFORMANCE REWARDS

Designation	Performance Rewards by Gender				
	Gender	Total number of employees in group	Number of beneficiaries	Expenditure on rewards 12/13	Proportion of beneficiaries within group %

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				R'000	
Lower skilled (levels 1-2)		Female	N/A	N/A	N/A
		Male	N/A	N/A	N/A
Skilled (levels 3-5)		Female	N/A	N/A	N/A
		Male	N/A	N/A	N/A
Highly skilled production (levels 6-8)		Female	N/A	N/A	N/A
		Male	N/A	N/A	N/A
Highly skilled supervision (levels 9-12)		Female	N/A	N/A	N/A
		Male			
Senior Management (levels 13-15)		Female			
		Male			
MM and S57		Female			
		Male			
<b>Total</b>					

COMMENT ON PERFORMANCE REWARDS:

**The Municipality did not have the performance rewards system and had never implemented the performance management system. As a result there is no employee who has received any performance incentive reward during the report period.**

T4.4.1.1

**COMPONENT C: CAPACITATING THE MUNICIPAL WORKFORCE**

**INTRODUCTION TO WORKFORCE CAPACITY DEVELOPMENT**

**The Municipality had developed a workplace skills plan (WSP) as a guiding document to train staff during the course of the year. The table below provides the details of the various training initiatives that were undertaken by the Municipality.**

T4.5.0

**4.5 SKILLS DEVELOPMENT AND TRAINING**

Skills Matrix														
Management	Gender	Employees in post as at 30 June 2013	Number of skilled employees required and actual as at 30 June 2013											
		No.	Learnerships			Skills programme& other short courses			Other forms of training			Total		
			Actual 30 June	Actual 30 June	Target	Actual 30 June	Actual 30 June	Target	Actual 30 June	Actual 30 June	Target	Actual 30 June	Actual 30 June	Target

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			2012	2013		2012	2013		2013	2013		2013	2013	
MM & S57	Female		N/A			2	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	Male					5		N/A	N/A	N/A	N/A	N/A	N/A	N/A
Councilors, senior officials & managers	Female				12	20		N/A	N/A	N/A	N/A	N/A	N/A	N/A
	Male				20	20		N/A	N/A	N/A	N/A	N/A	N/A	N/A
Technicians & associate professionals	Female				1			N/A	N/A	N/A	N/A	N/A	N/A	N/A
	Male				3	2		N/A	N/A	N/A	N/A	N/A	N/A	N/A
Professionals	Female		4		3	9		N/A	N/A	N/A	N/A	N/A	N/A	N/A
	Male		1		7	17		N/A	N/A	N/A	N/A	N/A	N/A	N/A
Sub Total	Female		4		17	31		N/A	N/A	N/A	N/A	N/A	N/A	N/A
	Male		1		27	44		N/A	N/A	N/A	N/A	N/A	N/A	N/A
Total			5		44	75			4					

T4.5.1

Financial competency development: progress report						
Description	A Total number of officials employed by municipality (Regulation 14 (4)(a) and (c)	B Total number of officials employed by municipal entities (Regulation 14(4)(a) and (c)	Consolidated: Total of A and B	Consolidated: competency assessment completed for a and B (regulation 14(4)(b) and (d)	Consolidated: Total number of officials whose performance agreements comply with regulation 16 (Regulation 14(4)(f)	Consolidated: Total Number of officials that meet prescribed competency levels (Regulation 14(4)(a)
Financial officials	14	N/A	14			
Accounting officer	0	N/A	0		0	
Chief Financial Officer	0	N/A	0		0	
Senior Managers	3	N/A	3		3	0
Any other financial officials	5 (Interns)	N/A	5			
Supply Chain Management officials	4	N/A	4			
Heads of SCM units	0	N/A	0			
SCM senior managers		N/A				
Total	26	N/A	26			

T4.5.2

Skills Development Expenditure:										
Management Level	Gender	Employees as at the beginning of the financial year	Original Budget and Actual Expenditure on skills development 2012/13							
			Learnerships		Skills Programmes& other short courses		Other forms of training		Total	
MM and S57	Female	No.	Original Budget	Actual	Original Budget	Actual	Original Budget	Actual	Original Budget	Actual
		1			19375	5612.25				0.00
Legislators, senior officials and managers	Male	2			58125	1237.21				0.00
	Female	18			700000	118478.94				118478.94
Professionals	Male	18			500000	222709.65				222709.65
Professionals	Female	9			213767	557927.0				557927.

				.30	5				05
	Male	17		403272	557927.0				557927.05
Technicians and associate professionals	Female	1							
	Male	1							
Clerks	Female	16		94950	126111.84				126111.84
	Male	13		94950	102465.87				102465.87
Community Service and sales workers	Female	8							
	Male	3							
Plant and machine operators and assemblers(GA & Drivers)	Female	1		5714.28	984.96				984.96
	Male	9		34285.71	8864.64				8864.64
Elementary occupation	Female				23173.08				23173.08
	Male				38621.80				38621.80
Sub Total	Female	50							
	Male	52							
									** *R
									T4.5.3

COMMENT ON SKILLS DEVELOPMENT AND RELATED EXPENDITURE AND ON THE FINANCIAL COMPETENCY REGULATIONS:

The skills development expenditure budget for full year of the municipality spent on approved training budget is as follows:

Pay roll actual spend: R32 021 564

Training spent for the year: R1 665 740.15

Levy payment for the year: R241 149.46

T4.5.4

#### COMPONENT D: MANAGING THE WORKFORCE EXPENDITURE

##### INTRODUCTION TO WORKFORCE EXPENDITURE

The Municipality has got crucial duty to manage workforce expenditure, to manage the pressures to overspend and how spending is controlled (e.g. within approved establishment and against budget and anticipated vacancy rates arising from turnover). To also optimise the utilisation of the workforce with a view to obtain value for money. The below workforce expenditure relate to the actual expenditure incurred on the salaries of the employees.

T4.6.

##### 4.6. EMPLOYEE EXPENDITURE

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The total employee related costs for the report period is R32 021 564 and R27 472 538 for the previous financial year. Included in the above figures are the salaries and wages, contributions for UIF, acting allowances, subsistence and travelling allowance, overtime payments, back-payments, performance and other bonuses.

COMMENT ON WORKFORCE EXPENDITURE:

The workforce expenditure during the report period was impacted by the annual salary increment, the vacancy rate as well as the subsistence and travelling allowance.

T4.6.1.1

Number of employees whose salaries were increased due to their positions being upgraded		
Beneficiaries	Gender	Total
Lower skilled (level 1-2)	Female	N/A
	Male	N/A
Skilled (level 3-5)	Female	N/A
	Male	N/A
Highly skilled production (levels 6-8)	Female	N/A
	Male	N/A
Highly skilled supervision (level 9-12)	Female	N/A
	Male	N/A
Senior management (levels 13-15)	Female	N/A
	Male	N/A
MM & S57	Female	N/A
	Male	N/A
Total		
T4.6.2		

Employees whose salary levels exceed the grade determined by Job Evaluation				
Occupation	Number of employees	Job level	Remuneration level	Reason for deviation
N/A	N/A	N/A	N/A	N/A
T4.6.3				

Employees appointed to posts not approved				
Department	Level	Date of appointment	No. appointed	Reason for appointment when no established post exist
N/A	N/A	N/A	N/A	N/A
N/A				

COMMENT ON UPGRADED POSTS AND THOSE THAT ARE AT VARIANCE WITH NORMAL PRACTICE:

N/A

T4.6.5

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DISCLOSURES OF FINANCIAL INTERESTS

**All senior managers, councillors and officials have disclosed their financial interests**

T4.6.6

# Chapter 5

## CHAPTER 5 – FINANCIAL PERFORMANCE

### 5.4 FINANCIAL RATIOS BASED ON KEY PERFORMANCE INDICATORS

#### INTRODUCTION

**Chapter 5 contains information regarding financial performance and highlights specific accomplishments. The chapter comprises of three components:**

- **Component A: Statement of Financial Performance**
- **Component B: Spending Against Capital Budget**
- **Component C: Other Financial Matters**

T5.0.1

#### COMPONENT A: STATEMENTS OF FINANCIAL PERFORMANCE

#### INTRODUCTION TO FINANCIAL STATEMENTS

**Note: Statements of Revenue Collection Performance by vote and by source are included at Appendix k.**

**This component provides an overview of the financial performance of the municipality and focuses on the financial health of the municipality. T5.1.0**

#### 5.1. STATEMENTS OF FINANCIAL PERFORMANCE

Description	Financial Summary					
	2011/12	Current year 2012/13			2012/13 Variance	
	Actual	Original Budget	Adjusted Budget	Actual	Original Budget	Adjusted budget
Financial Performance						
Property Rates	7,445,140	300,000	300,000	20,448,486	(20 148 486)	(20148486)
Facility Rental	318,123	453,600	453,600	249,329	(204 271)	(204 271)
Investment revenue	1,321,032	1,358,424	1,358,424	2,284,387	(925 963)	(925 963)
Transfers recognised – operational	81,685,597	67,523,300	67,643,974	66,450,216	(1 073 084)	(1 073 084)
Other own revenue	7,130,936	6,221,055	10,796,073	2,704,366	(3 516 689)	(8 091 717)
Interest earned – Outstanding Receivables	1,650,598	11,000	11,000	2,367,839	(2 356 839)	(2 356 839)
<b>Total revenue (excluding capital transfers and contributions)</b>	<b>99,551,425</b>	<b>75,867,379</b>	<b>80,743,071</b>	<b>94,504,623</b>	<b>(18 637 244)</b>	<b>(13 761 552)</b>
Employees costs	27,472,537	40,037,202	38,226,630	32,111 322	(7 925 880)	(6 115 308)
Remuneration of councillors	8,597,620	9,047,065	10,391,772	9,984,181	(937 116)	(407 591)
Depreciation & asset impairment	7,143,549	5,500,000	7,300,000	77,58103	(2 258 103)	(458 103)
Finance charges	0					
Materials and bulk purchases	0					
Transfers and grants	0					
Other expenditure	35,253,357	26,783,111	30,050,993.	25,656 124	(1 126 987)	(4 394 869)
<b>Total Expenditure</b>	<b>78,467,064</b>	<b>81,367,378</b>	<b>85 969 395</b>	<b>79,126 928</b>	<b>(2 240 450)</b>	<b>(6 842 467)</b>

# Chapter 5

<b>Surplus (deficit)</b> Transfers recognised – capital Contributions recognised – capital & contributed assets <b>Surplus (deficit) after capital transfers &amp; contributions</b> Share of surplus (deficit) of associates <b>Surplus (deficit) for the year</b>	<b>32 411 266</b>  <b>32 411 266</b>				<b>56 616 222</b>		
<b>Capital expenditure &amp; funds sources</b> <b>Capital expenditure</b> Transfers recognised – capital Public contributions & donations Borrowing Internally generated funds <b>Total source of capital funds</b>					<b>41 508 004</b>	-	-
<b>Financial position</b> Total current assets Total non- current assets Total current liabilities Total non-current liabilities Community wealth/equity	<b>40,287,231</b> <b>93,990,013</b> <b>21,955,298</b> - <b>112,321,946</b>	-	-		<b>90 778 504</b> <b>112 679173</b> <b>20 665310</b> <b>446 4716</b> <b>178 327 652</b>	-	-
<b>Cash flows</b> Net cash from (used) operating Net cash from (used) investing Net cash from (used) financing <b>Cash/cash equivalents at the year end</b>	<b>99,221,859</b> <b>(32,577,164)</b> <b>(121,684)</b> <b>21,885,241</b>				<b>62 321 725</b> <b>(50 591107</b> <b>33 455846</b>	-	-
<b>Cash backing/surplus reconciliation</b> Cash and investments available Application of cash and investments <b>Balance – surplus (shortfall)</b>	- - -	-	-		-	-	-
<b>Asset management</b> Asset register summary (WDV) Depreciation & asset impairment Renewal of existing assets Repairs and maintenance	<b>93,990,013</b> <b>7,143,549</b> <b>0</b> <b>500,906</b>		-		<b>112,679173</b> <b>7758103</b> <b>0</b> <b>3571435</b>	-	-
<b>Free services</b> Cost of free basic services provided Revenue cost of free services provided <b>Households below minimum service level</b> Water Sanitation/sewerage Energy Refuse	<b>1,302,492</b>				<b>2762877.14</b> <b>3507000.00</b>	-	-

Variances are calculated by dividing the difference between actual & original /adjustments budget by the actual. Table is aligned to MBRR table 1

The municipality do not provide services such as water, sanitation and housing.

Description	Financial performance of operational services					
	2011/12	2012/13	Actual	Original budget	Adjustment budget	2011/12 variance
Operating cost	N/A	N/A	N/A	N/A	N/A	N/A
Water						R '000
Waste water (sanitation)						
Electricity						
Waste management						

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<b>Housing</b>						
<b>Component A: sub-total</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	
Waste water (storm water drainage)	N/A	N/A	N/A	N/A	N/A	
Roads						
Transport						
<b>Component B: sub-total</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	
<b>Planning</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	
<b>Local Economic Development</b>						
<b>Component B: sub-total</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	
<b>Planning (strategic &amp; regulatory)</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	
<b>LED</b>						
<b>Component C: Sub-total</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	
<b>Community &amp; social services</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	
<b>Environmental protection</b>						
<b>Health</b>						
<b>Security &amp; safety</b>						
<b>Sport &amp; recreation</b>						
<b>Corporate policy offices &amp; other</b>						
<b>Component D: sub-total</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	
<b>Total expenditure</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	
						<b>T5.1.2</b>

**COMMENT ON FINANCIAL PERFORMANCE:**

**The municipality do not provide services such as water, sanitation and housing**

T5.1.3

## 5.2 GRANTS

<b>Description</b>	<b>Grant Performance</b>					<b>R'000</b>
	<b>2011/12</b>	<b>2012/13</b>	<b>2012/13 variance</b>	<b>Original budget %</b>	<b>Adjustments budget %</b>	
<b>Actual</b>	<b>Budget</b>	<b>Adjustments budget</b>	<b>Actual</b>			
<b>Operating transfers and grants</b>						
<b>National Government:</b>						
Equitable share	66,623	79,046	79,567	78,522	99%	99%
Municipal systems improvement	64,294	75,680	75,680	75,680	100%	100%
Financial Management	515	800	800	482	60%	60%
Independence Development Corporation	1,129	1,500	1,621	1,613	100%	107%
Other transfers/grants (EPWP)	685	1,066	1,066	747	0%	0%
<b>Provincial Government</b>						
Health subsidy						
Housing						
Ambulance subsidy						
Sports & recreation						
Other transfers/grants (Water grants)						

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<b>District municipality (CDM GRANTS)</b>						
		<b>3,850,000</b>	<b>3,850,000</b>	<b>3,439,769</b>	<b>89%</b>	<b>89%</b>
<b>Other grant providers: (Insert description)</b>						
<b>Total operating transfers &amp; grants</b>						
						<b>T5.2.1</b>

**COMMENT ON OPERATING TRANSFERS AND GRANTS:**

**The Municipality received the following types of grants from the National Sphere – MIG, FMG, MSIG and the following grant was received from Capricorn District Municipality – CDM grant FBW and O & M: Water**

**T5.2.**

<b>Grants received from sources other than division of revenue Act (DORA)</b>						
<b>Details of donor</b>	<b>Actual grant 11/12</b>	<b>Actual grant 12/13</b>	<b>12/13 municipal contribution</b>	<b>Date grant terminates</b>	<b>Date municipal contribution terminates</b>	<b>Nature and benefit from the grant received, include description of any contributions in kind</b>
<b>Parastatals</b>						
A-“Project 1”	N/A	N/A	N/A	N/A	N/A	N/A
A-“Project 2”	N/A	N/A	N/A	N/A	N/A	N/A
B-“Project 1”	N/A	N/A	N/A	N/A	N/A	N/A
B-“Project 2”	N/A	N/A	N/A	N/A	N/A	N/A
	N/A	N/A	N/A	N/A	N/A	N/A
<b>Foreign Governments/Development Aid Agendas</b>						
A-“Project 1”	N/A	N/A	N/A	N/A	N/A	N/A
A-“Project 2”	N/A	N/A	N/A	N/A	N/A	N/A
B-“Project 1”	N/A	N/A	N/A	N/A	N/A	N/A
B-“Project 2”	N/A	N/A	N/A	N/A	N/A	N/A
	N/A	N/A	N/A	N/A	N/A	N/A
<b>Private Sector/Organisations</b>						
A-“Project 1”	N/A	N/A	N/A	N/A	N/A	N/A
A-“Project 2”	N/A	N/A	N/A	N/A	N/A	N/A
B-“Project 1”	N/A	N/A	N/A	N/A	N/A	N/A
B-“Project 2”	N/A	N/A	N/A	N/A	N/A	N/A
	N/A	N/A	N/A	N/A	N/A	N/A

**T5.2.3**

**COMMENT ON CONDITIONAL GRANTS AND GRANT RECEIVED FROM OTHER SOURCES:**

**The Municipality did not receive any grant from private sector, foreign government and Parastatals.**

**T5.2.4**

**5.3 ASSET MANAGEMENT**

**INTRODUCTION TO ASSET MANAGEMENT**

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The Municipality's asset management function is centralised in the Budget and Treasury department and the key staffs involved on asset management are Accountant Assets, Senior Accountant Expenditure, Manager: Budget & Treasury, Chief Finance Officer and three Interns. The responsibility of Accountant Assets, Interns are to conduct stock count, prepare assets reconciliations and other general asset management activities and the responsibilities of Senior Accountant and the Chief Financial Officer are to review and approve reports prepared by the accountant and interns relating to asset management.

T5.3.1

TREATMENT OF THE THREE LARGEST ASSETS				
Assets 1				
Name				
Description	Land and Building			
Asset Type	Land and Building			
Key staff involved	The key staffs involved on asset management are Accountant Assets, Senior Accountant Expenditure, Manager: Budget & Treasury, Chief Finance Officer and three Interns.			
Staff responsibilities	The responsibility of Accountant Assets, Interns are to conduct stock count, prepare assets reconciliations and other general asset management activities and the responsibilities of Senior Accountant and Manager: Budget & Treasury, the Chief Financial Officer are to review and approve reports prepared by the accountant and interns relating to asset management			
Asset Value	2009/10	2010/11	2011/12	2012/13
	13,468,745	10,247,563	8,231,311	112 679 173
Capital implications				
Future purpose of asset				
Describe key issues	Assets for financial year 08/09 & 09/10 were not unbundled, and Land was not part of the assets.			
Policies in place to manage asset	Asset Management Policy			

Assets 1				
Name				
Description	Infrastructure(Roads and Bridges, Electricity, Storm Water)			
Asset Type	Infrastructure(Roads and Bridges, Electricity, Storm Water)			
Key staff involved	The key staffs involved on asset management are Accountant Assets, Senior Accountant Expenditure, Manager: Budget & Treasury, Chief Finance Officer and three Interns.			
Staff responsibilities	The responsibility of Accountant Assets, Interns are to conduct stock count, prepare assets reconciliations and other general asset management activities and the responsibilities of Senior Accountant and Manager: Budget & Treasury, the Chief Financial Officer are to review and approve reports prepared by the accountant and interns relating to asset management			
Asset Value	2009/10	2010/11	2011/12	2012/13
	13,468,745	10,247,563	8,231,311	112 679 173
Capital implications				
Future purpose of asset				
Describe key issues	Assets for financial year 11/12 12/13 were not unbundled, and Land was not part of the assets.			
Policies in place to manage asset	Asset Management Policy			

Asset 3				
Name				
Description	Community and Heritage Assets			
Asset Type	Community and Heritage Assets			

# Chapter 5

Key staff involved	The key staffs involved on asset management are accountant assets, Senior Accountant Expenditure, Manager: Budget & Treasury, Chief Finance Officer and three Interns.			
Staff responsibilities	The responsibility of Accountant assets, Interns are to conduct stock count, prepare assets reconciliations and other general asset management activities and the responsibilities of Senior Accountant and Manager: Budget & Treasury, the Chief Financial Officer are to review and approve reports prepared by the accountant and interns relating to asset management			
Asset Value	2009/10	2010/11	2011/12	2012/13
	13,468,745	10,247,563	8,231,311	112 679 173
Capital implications				
Future purpose of asset				
Describe key issues	Assets for financial year 08/09 & 09/10 were not unbundled, and Land was not part of the assets.			

## COMMENT ON ASSET MANAGEMENT:

The Municipality had as per GRAP standards componentise or unbundled its assets in the year 2012 and 2013 financial year hence the previous financial years do not indicate componentised or unbundled assets.

T5.3.3

Repair and maintenance expenditure 2012/13				
	Original budget	Adjustment budget	Actual	Budget variance
Repairs and maintenance expenditure	2397	4727	3571	1153
				T5.3.4

## COMMENT ON REPAIR AND MAINTENANCE EXPENDITURE:

The Municipality spend money on repairs to municipal buildings, roads and other equipment.

T5.3.4.1

## 5.4 FINANCIAL RATIOS BASED ON KEY PERFORMANCE INDICATORS

### COMMENT ON FINANCIAL RATIOS:

In terms of Credit System Efficiency, our Creditors were paid within 30 days and our employee cost ratio to revenue indicates a ratio of 36%.

T5.4.9

## 5.5 CAPITAL EXPENDITURE

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## COMPONENT B: SPENDING AGAINST CAPITAL BUDGET

### INTRODUCTION TO SPENDING AGAINST CAPITAL BUDGET

The total capital budget for 2012/2013 was R22, 137, 064, the expenditure by June 2012 was at R12, 528,841. Capital expenditure is funded from grants, and operating expenditures and surpluses.

T5.5.0

### 5.6 SOURCES OF FINANCE

Details	Capital Expenditure – funding sources 2011/12-2012/13						R'000	
	2011/12	Actual	Original Budget (OB)	Adjustment Budget	2012/13	Actual	Adjustment to OB Variance (%)	Actual to OB Variance (%)
<i>Source of finance</i>	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
External Loans	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Public contributions and donations	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Grants and subsidies	81,686	67,523	67,644	66,450	0.2%	98%		
Other	6,162	8,344	13,099	28,054	57%	336%		
<b>Total</b>	<b>87,848</b>	<b>75,867</b>	<b>80,743</b>	<b>94,504</b>	<b>6%</b>			
<i>Percentage of finance</i>								
External Loans	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Public contributions and donations	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Grants and subsidies	100%	100%	100%	100%	100%	100%		
Other	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
<b>Capital Expenditure</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>
Water and Sanitation	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Electricity	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Housing	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Roads and storm water	12,131	26,371	35,974	26,135	36%	-1%		
Other	15,789	15,373	15,373	15,135	0%	0%		
<b>Total</b>								
<i>Percentage of expenditure</i>	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Water and Sanitation	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Electricity	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Housing	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Roads and storm water	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Other	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

T5.6.1

# Chapter 5

## COMMENT ON SOURCES OF FUNDING:

The municipality is mainly depended on Grants and during the financial year 2012/13, 92% of funding is sourced from Government grants.

T5.6.1.1

## 5.7 CAPITAL SPENDING ON 5 LARGEST PROJECTS

### Capital expenditure of 5 largest projects\*

R'000

Name of project	Current year			Variance current year	
	Original budget	Adjustment budget	Actual expenditure	Original variance (%)	Adjustment variance (%)
A-	24 000	9 608	N/A	N/A	N/A
B-	0	2 000	2 000	N/A	N/A
C-	1 100	2 000	128	N/A	N/A
D-	2 700	2 700	N/A	N/A	N/A
E-	1 800	2 500	1 963	N/A	N/A

\*Projects with the highest capital expenditure in 11/12

Name of project – A	Tarring of 4,5km road from Mohlonong to Diana clinic phase1
Objective of project	Improve quality of roads and improve mobility
Delays	
Future challenges	Inadequate
Anticipated citizen benefits	Trafficable roads

Name of project – B	Construction of wholesale warehouse
Objective of project	Facilitate local economic development
Delays	Operationalization of wholesale warehouse
Future challenges	Inadequate funding
Anticipated citizen benefits	Promote local businesses

Name of project – C	Construction of 3 pre-schools
Objective of project	Promote early child development
Delays	None
Future challenges	None
Anticipated citizen benefits	Access to child care facilities

Name of project – D	Electrification of 280 households
Objective of project	Promote access to energy
Delays	None
Future challenges	None
Anticipated citizen benefits	Access to energy

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Name of project – E	Refurbishment of Maribana hall
Objective of project	Promote access to community facilitate
Delays	None
Future challenges	None
Anticipated citizen benefits	Access to community facility

T5.7.1

COMMENT ON CAPITAL PROJECTS:

Generally all capital projects were implemented without challenges except for tarring of Mohlonong tar road phase. These lessons will be used to improve on implementation of capital projects going forward. These include amongst others implementation of forward planning in order to avoid roll overs.

T5.7.1.1

## 5.8 BASIC SERVICE AND INFRASTRUCTURE BACKLOGS – OVERVIEW

### INTRODUCTION TO BASIC SERVICE AND INFRASTRUCTURE BACKLOGS

The Municipality has been able to make advances in provision of basic services to Communities especially with electricity and tarring of roads. There are still challenges with regard to provision of water, sanitation, housing etc.

Service Backlogs as at 30 June 2013				
	*service level above minimum standard		**service level below minimum standard	
	No. HHs	%HHs	No. HHs	%HHs
Water	20100	60,5 %	13 114	39,5
Sanitation	7856	23,7 %,	25 358	76,3
Electricity	31 278	94,2	1936	5,8
Waste management	0	0 %	33214	100%
Housing	31 648	95,3	1556	4,8%

Municipal Infrastructure Grant (MIG) *Expenditure 2012/13 on service backlogs						
Details	Budget	Adjustments Budget	Actual	Variance		Major Conditions applied by donor (continue below if necessary)
				budget	Adjustments budget	
Infrastructure –Road transport						
Roads, pavements & bridges	R 26.4 M	R36M	R27M	102%	75%	
Storm water				%	%	

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<b>Infrastructure –Electricity</b>	<b>N/A</b>			<b>%</b>	<b>%</b>	
Generation	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>%</b>	<b>%</b>	
Transmission & Reticulation	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>%</b>	<b>%</b>	
Street lighting	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>%</b>	<b>%</b>	
<b>Infrastructure – Sanitation</b>	<b>N/A</b>			<b>%</b>	<b>%</b>	
Reticulation	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>%</b>	<b>%</b>	
Sewerage purification	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>%</b>	<b>%</b>	
<b>Infrastructure – other</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>%</b>	<b>%</b>	
Waste management	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>%</b>	<b>%</b>	
Transportation	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>%</b>	<b>%</b>	
Gas				<b>%</b>	<b>%</b>	
<b>Other Specify</b>				<b>%</b>	<b>%</b>	
<b>Total</b>				<b>%</b>	<b>%</b>	
						<b>T5.8.3</b>

COMMENT ON BACKLOGS:

The majority of MIG funding is used towards eradication of backlog on tarring of roads.

T5.8.4

## COMPONENT C: CASH FLOW MANAGEMENT AND INVESTMENTS

### INTRODUCTION TO CASH FLOW MANAGEMENT AND INVESTMENTS

Cash Flow management is very important to the municipality as it allows the municipality to plan in advance and to ensure that money is available when needed. For example, we are able to pay suppliers when needed within 30 days and avoid penalties and interest.

T5.9.0

### 5.9. CASH FLOW

Cash Flow Outcomes				
	2011/12	Current Year 2012/13		
	Audited Outcome	Original Budget	Adjusted Budget	Actual
<b>Cash Flow From Operating Activities</b>				
Receipts				
Assessment rates				
Sale of Goods & Services	<b>15,897,108</b>			20,448,486
Government Grants – operating& Capital	<b>81,685,597</b>			107,958,220
Interest	<b>1,321,032</b>			2,284,387
Other Receipts	<b>318,123</b>			2,953,694

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<b>Payments</b>				
Suppliers and employees	(39,577,164)			(71 323 063)
Other Payments				
Transfers and grants				
<b>Net Cash From (Used) operating activities</b>	<b>39,893,660</b>	-	-	62,321 784
<b>Cash flows from investing activities</b>				
<b>Receipts</b>				
Proceeds on disposal of PPE				-
Decrease (increase) in non-current debtors				(24 323 496)=
Decrease (increase) other non-current receivables				-
Decrease (increase) in non-current investments				-
<b>Payments</b>				
Capital Assets	(32,577,164)			(26 001 033)
<b>Net Cash From (Used) investing activities</b>	<b>7,316,496</b>	-	-	(50,116,231)
<b>Cash flows from financing activities</b>				
<b>Receipts</b>				
Short term loans				
Borrowing long term/ refinancing				
Increase (decrease) in consumer deposits				
<b>Payments</b>				
Repayment of Finance Lease Liability	(121,684)			157 012
<b>Net Cash From (Used) financing activities</b>	<b>7,194,812</b>	-	-	
<b>Net Increase/(Decrease) in cash</b>				
Cash/cash equivalents at the year begin	14,690,429			21,885,240
Cash/cash equivalents at the year end				33 455 846
<b>Source: MBRR SA7</b>	<b>21,885,241</b>			<b>35,078,108</b>
				<b>T5.9.1</b>

COMMENT ON CASH FLOW OUTCOMES:

Our cash flow indicates that the municipality had cash and cash equivalent amounting to R35, 078,108 of which R31, 890,100 was invested cash at hand amounting to R3,188,010 as at 30 June 2013

T5.9.1.1

## 5.10 BORROWING AND INVESTMENTS

### INTRODUCTION TO BORROWING AND INVESTMENTS

The municipality do not have borrowings.

The municipality only has investments that are used to earn more interest. Once we receive money like the equitable share and MIG grants, the municipality usually transfers the money into investments accounts as especially that the money comes in a big volume and at the time; usually don't need the whole money

# Chapter 5

immediately. This assists the municipality to earn more interest. We only do the deposit in banks for our investment.

T5.10.1

Actual Borrowings 2012/13			
Instrument	2009/10	2011/12	2012/13
<u>Municipality</u>	N/A	N/A	N/A
Long –term loans (annuity/reducing balance)	N/A	N/A	N/A
Long-term loans (non-annuity)	N/A	N/A	N/A
Local registered stock	N/A	N/A	N/A
Installment Credit	N/A	N/A	N/A
Financial leases	N/A	N/A	N/A
PPP liabilities	N/A	N/A	N/A
Finance Granted by Cap Equipment Supplier	N/A	N/A	N/A
Marketable Bonds	N/A	N/A	N/A
Non-marketable bonds	N/A	N/A	N/A
Bankers acceptances	N/A	N/A	N/A
Financial derivatives	N/A	N/A	N/A
Other securities	N/A	N/A	N/A
<b>Municipality Total</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>
	N/A	N/A	N/A
<u>Municipal Entities</u>	N/A	N/A	N/A
Long –term loans (annuity/reducing balance)	N/A	N/A	N/A
Long-term loans (non-annuity)	N/A	N/A	N/A
Local registered stock	N/A	N/A	N/A
Installment Credit	N/A	N/A	N/A
Financial leases	N/A	N/A	N/A
PPP liabilities	N/A	N/A	N/A
Finance Granted by Cap Equipment Supplier	N/A	N/A	N/A
Marketable Bonds	N/A	N/A	N/A
Non-marketable bonds	N/A	N/A	N/A
Bankers acceptances	N/A	N/A	N/A
Financial derivatives	N/A	N/A	N/A
Other securities	N/A	N/A	N/A
<b>Entities Total</b>			

T5.10.2

Municipal and Entity investments			
Investment type	2009/10	2010/11	2011/12
	Actual	Actual	Actual
<u>Municipality</u>			
Securities – National Government	N/A	N/A	N/A
Listed Corporate Bonds	N/A	N/A	N/A
Deposits –bank	5,404	16,108	17,505

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Deposits public investment commissioners	N/A	N/A	N/A
Deposits- corporation for public deposits	N/A	N/A	N/A
Bankers acceptance certificates	N/A	N/A	N/A
Negotiable certificates of deposit –banks	N/A	N/A	N/A
Guaranteed endowment policies (sinking)	N/A	N/A	N/A
Repurchase agreements – banks	N/A	N/A	N/A
Municipal bonds	N/A	N/A	N/A
Other	N/A	N/A	N/A
<b>Municipality sub-total</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>
	N/A	N/A	N/A
<b>Municipal Entities</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>
Securities – National Government	N/A	N/A	N/A
Listed Corporate Bonds	N/A	N/A	N/A
Deposits –bank	N/A	N/A	N/A
Deposits public investment commissioners	N/A	N/A	N/A
Deposits- corporation for public deposits	N/A	N/A	N/A
Bankers acceptance certificates	N/A	N/A	N/A
Negotiable certificates of deposit –banks	N/A	N/A	N/A
Guaranteed endowment policies (sinking)	N/A	N/A	N/A
Repurchase agreements – banks	N/A	N/A	N/A
Municipal bonds	N/A	N/A	N/A
Other	N/A	N/A	N/A
<b>Entities sub-total</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>
<b>Consolidated total:</b>			

T5.10.4

## COMMENT ON BORROWING AND INVESTMENTS:

**The municipality does not have borrowings.**

T5.10.5

## 5.11 PUBLIC PRIVATE PARTNERSHIPS

### PUBLIC PRIVATE PARTNERSHIPS

**The Municipality does not have any project which it has entered with private companies; therefore it does not have any public private partnership on any of its projects.**

T5.11.1

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# Chapter 5

## COMPONENT D: OTHER FINANCIAL MATTERS

### 5.12 SUPPLY CHAIN MANAGEMENT

#### SUPPLY CHAIN MANAGEMENT

**Supply Chain Policy has been developed and implemented in compliance with the SCM Regulations 2005.**

**Currently no Councillor is a member of any Bid Committee. Currently one official out of five is finalising Municipal Finance Management Programme as required by MFMA competency Regulations Guidelines, And of the remaining officials one was enrolled in the 2013/14 financial year.**

T5.12.1

### 5.13 GRAP COMPLIANCE

#### GRAP COMPLIANCE

**The municipality is fully complying with all GRAP standards that are relevant to our environment.**

T5.13.

# Chapter 6

## CHAPTER 6 – AUDITOR GENERAL AUDIT FINDINGS

### INTRODUCTION

The Municipality have submitted the Annual financial statements 2 months after the end of the financial year to Auditor General. The Auditor gives an opinion on the state of financial affairs.

The Constitution S188 (1) (b) states that the functions of the Auditor-General includes the auditing and reporting on the accounts, financial statements and financial management of all municipalities. MSA S45 states that the results of performance measurement must be audited annually by the Auditor-General.

T6.0.1

### COMPONENT A: AUDITOR-GENERAL OPINION OF FINANCIAL STATEMENTS 2012/13

#### 6.1 AUDITORGGENERAL REPORTS 2011/12

Auditor-General Report on Financial Performance 2011/12	
Audit Report status*:	Adverse Audit Opinion
Non-Compliance Issues	Remedial Action Taken
1. Non-compliance with section 72(1)(a)(ii) of the MFMA and 46 of the Municipal Systems Act with regard to performance information	Performance report will be prepared in future in accordance with the mentioned regulations.
2. Non Compliance with section 15 of the MFMA with regard to overspending against the budget	Spending against budget will be monitored on a regular basis
3. Non-compliance with section 122 of the MFMA with regard to Preparation of Annual Financial Statements	Annual financial Statements will be reviewed before being submitted to stakeholders
4. Non-compliance with section 64(2)(e and g) with regard to revenue and debtors management	Going forward the municipality will charge interests on overdue accounts as required.
T6.1.1	

Auditor-General Report on Service Delivery Performance 2012/13	
Audit Report status*:	68% of planned targets were not achieved and not disclosed as required by S46 of MSA
Non-Compliance Issues	Remedial Action Taken
	Action plan to address the AG findings developed and being implemented in the 2013/14 financial year
	T6.1.2

# Chapter 6

## COMPONENT B: AUDITOR-GENERAL OPINION 2012/13

### 6.2 AUDITOR GENERAL REPORT 2012/13

Auditor-General Report on Financial Performance 2012/13	
Audit Report status*:	Qualified Audit Opinion
Non-Compliance Issues	Remedial Action Taken
1. The annual performance report for the year under review does not include measures taken to improve performance, as required by section 46 (1)(c) of the Municipal Systems Act (MSA)	The municipality had to ensure that effective measures are taken to improve performance in all KPAs.
2. The performance audit committee did not meet at least twice during the financial year, as required by Municipal Planning and Performance Management Regulation 14(3) (a)	The outgoing audit committee was not functional and disbanded. A new audit committee was appointed.
3. The accounting officer did not take effective steps to prevent irregular, fruitless and wasteful expenditure, as required by section 62(1)(d) of the MFMA.	Municipality had to ensure that payments are made on time to avoid penalties and interest charges
4. An adequate management accounting and information system was not in place which recognised revenue when it was earned, accounted for debtors and accounted for receipts of revenue, as required by section 64(2)(e) of the MFMA.	Perform monthly reconciliations on revenue received and outstanding debtors
5. An adequate management accounting and information system which accounts for assets was not in place, as required by section 63(2)(a) of the MFMA	Perform monthly reconciliations on assets and strengthen stock count.

T6.2.1

### AUDITOR GENERAL REPORT ON THE FINANCIAL STATEMENTS 2012/13

**Audit report and financial statements for 2012/13 are attached.**

T6.2.3

### COMMENTS ON AUDITOR-GENERAL'S OPINION 2012/13:

**The municipality have obtained qualified audit opinion for the financial year 2012/13. The municipality will work on improving audit opinion going forward.**

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# Chapter 6

T6.2.4

**As required by Section 71 of the MFMA, all reports were submitted to all relevant stakeholders on a monthly basis and on time.**

Signed (Chief financial Officer)..... Dated

T6.2.5

# GLOSSARY

## GLOSSARY

<b>Accessibility indicators</b>	Explore whether the intended beneficiaries are able to access services or outputs.
<b>Accountability documents</b>	Documents used by executive authorities to give “ <i>full and regular</i> ” reports on the matters under their control to Parliament and provincial legislatures as prescribed by the Constitution. This includes plans, budgets, in-year and Annual Reports.
<b>Activities</b>	The processes or actions that use a range of inputs to produce the desired outputs and ultimately outcomes. In essence, activities describe “ <i>what we do</i> ”.
<b>Adequacy indicators</b>	The quantity of input or output relative to the need or demand.
<b>Annual Report</b>	A report to be prepared and submitted annually based on the regulations set out in Section 121 of the Municipal Finance Management Act. Such a report must include annual financial statements as submitted to and approved by the Auditor-General.
<b>Approved Budget</b>	The annual financial statements of a municipality as audited by the Auditor General and approved by council or a provincial or national executive.
<b>Baseline</b>	Current level of performance that a municipality aims to improve when setting performance targets. The baseline relates to the level of performance recorded in a year prior to the planning period.
<b>Basic municipal service</b>	A municipal service that is necessary to ensure an acceptable and reasonable quality of life to citizens within that particular area. If not provided it may endanger the public health and safety or the environment.
<b>Budget year</b>	The financial year for which an annual budget is to be approved – means a year ending on 30 June.

# GLOSSARY

<b>Cost indicators</b>	The overall cost or expenditure of producing a specified quantity of outputs.
<b>Distribution indicators</b>	The distribution of capacity to deliver services.
<b>Financial Statements</b>	Includes at least a statement of financial position, statement of financial performance, cash-flow statement, notes to these statements and any other statements that may be prescribed.
<b>General Key performance indicators</b>	After consultation with MECs for local government, the Minister may prescribe general key performance indicators that are appropriate and applicable to local government generally.
<b>Impact</b>	The results of achieving specific outcomes, such as reducing poverty and creating jobs.
<b>Inputs</b>	All the resources that contribute to the production and delivery of outputs. Inputs are "what we use to do the work". They include finances, personnel, equipment and buildings.
<b>Integrated Development Plan (IDP)</b>	Set out municipal goals and development plans.
<b>National Key performance areas</b>	<ul style="list-style-type: none"> <li>• Service delivery &amp; infrastructure</li> <li>• Economic development</li> <li>• Municipal transformation and institutional development</li> <li>• Financial viability and management</li> <li>• Good governance and community participation</li> </ul>
<b>Outcomes</b>	The medium-term results for specific beneficiaries that are the consequence of achieving specific outputs. Outcomes should relate clearly to an institution's strategic goals and objectives set out in its plans. Outcomes are "what we wish to achieve".
<b>Outputs</b>	The final products, or goods and services produced for delivery. Outputs may be defined as "what we produce or deliver". An output is a concrete achievement (i.e. a product such as a passport, an action such as a presentation or immunization, or a service such as processing an application) that contributes to the achievement of a Key Result Area.

# GLOSSARY

<b>Performance Indicator</b>	Indicators should be specified to measure performance in relation to input, activities, outputs, outcomes and impacts. An indicator is a type of information used to gauge the extent to which an output has been achieved (policy developed, presentation delivered, service rendered)
<b>Performance Information</b>	Generic term for non-financial information about municipal services and activities. Can also be used interchangeably with performance measure.
<b>Performance Standards:</b>	The minimum acceptable level of performance or the level of performance that is generally accepted. Standards are informed by legislative requirements and service-level agreements. Performance standards are mutually agreed criteria to describe how well work must be done in terms of quantity and/or quality and timeliness, to clarify the outputs and related activities of a job by describing what the required result should be. In this EPMDS performance standards are divided into indicators and the time factor.
<b>Performance Targets:</b>	The level of performance that municipalities and its employees strive to achieve. Performance Targets relate to current baselines and express a specific level of performance that a municipality aims to achieve within a given time period.
<b>Service Delivery Budget Implementation Plan</b>	Detailed plan approved by the mayor for implementing the municipality's delivery of services; including projections of the revenue collected and operational and capital expenditure by vote for each month. Service delivery targets and performance indicators must also be included.
<b>Vote:</b>	<p>One of the main segments into which a budget of a municipality is divided for appropriation of money for the different departments or functional areas of the municipality. The Vote specifies the total amount that is appropriated for the purpose of a specific department or functional area.</p> <p>Section 1 of the MFMA defines a “vote” as:</p> <p><i>a) one of the main segments into which a budget of a municipality is divided for the appropriation of money for the different departments or functional areas of the municipality; and</i></p> <p><i>b) which specifies the total amount that is appropriated for the purposes of the department or functional area concerned</i></p>

# APPENDICES

## APPENDICES

### APPENDIX A-COUNCILLORS; COMMITTEE ALLOCATION AND COUNCIL ATTENDANCE

Councillors, Committees Allocated and Council Attendance					
Council Members	Full Time/Part Time FT/PT	Committee Allocated	*Ward and/ or Party Represented	Percentage Council Meetings Attendance	Percentage apologies for non-attendance
				%	%
Refer information political governance in Chapter 2	Serve 5 years term		ANC 32 COPE 02 DA 01		

### CONCERNING TA

Refer to information in political governance in the municipality.

TA.1

### APPENDIX B-COMMITTEES AND COMMITTEE PURPOSES

Committees (other than Mayoral/Executive Committee) and Purposes of committees	
Municipal Committee	Purpose of Committee
Municipal Public Account Committee MPAC	Monitor finance and provide accountability for use of funds in the municipality
Geographic Names Committee	Responsible for name changes

TB

### APPENDIX C-THIRD TIER ADMINISTRATIVE STRUCTURE

Third Tier Structure	
Department	Senior Manager (State title and name)
Community Services	Mr Manape Thamaga
Municipal Manager	Mr Manape Thamaga (Acting) and Ms Mongadi Mashakoe (Acting)
Chief Financial Officer	Mr Tshepo Mokgobu(Acting) and Mrs

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<b>Economic development and planning EDP</b>	<b>Pasceline Ramudzindela (Acting)</b>
<b>Corporate Services</b>	<b>Mr Absen laka (Acting)</b>
<b>Technical Services</b>	<b>Mr Absen Laka</b>

**Ms Makgabo Komape**

(T2.2.2)

Refer to the information in chapter 3 about service delivery performance

## APPENDIX D–FUNCTIONS OF MUNICIPALITY / ENTITY

Municipal/Entity Functions		
Municipal Functions	Function applicable to Municipality (Yes/No)*	Function applicable to Entity (yes/no)
Constitution schedule 4, Part B functions		
Air Pollution	N/A	N/A
Building Regulations	N/A	N/A
Child Care facilities	N/A	N/A
Electricity and gas reticulation	N/A	N/A
Fire fighting services	N/A	N/A
Local tourism	N/A	N/A
Municipal airports	N/A	N/A
Municipal planning	N/A	N/A
Municipal Health Services	N/A	N/A
Municipal Public Transport	N/A	N/A
Municipal Public works only in respect of the needs of municipalities in the discharge of their responsibilities to administer functions specifically assigned to them under this constitution or any other	N/A	N/A
Pontoons, ferries, jetties, piers and harbours, excluding the regulation of international and national shipping and matters related	N/A	N/A
Storm water management systems in built up areas	N/A	N/A
Trading regulations	N/A	N/A
Water and sanitation services limited to potable water supply systems and domestic waste water and sewage disposal systems	N/A	N/A

Refer to the information in Component A of basic services such as water provision, electricity, housing, roads and free basic services and indigent support.

Municipal/Entity Functions		
Municipal Functions	Function Applicable to Municipality (Yes/No)*	Function Applicable to entity (Yes/No)

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Constitution schedule 5, Part B Functions:		
Beaches and amusement facilities	Yes	N/A
Billboards and the display of advertisements in public places	Yes	N/A
Cemeteries, funeral parlours and crematoria	Yes	N/A
Cleansing	Yes	N/A
Control of public nuisance	Yes	N/A
Control of undertakings that sell liquor to the public	No	N/A
Facilities for the accommodation, care and burial of animals	No	N/A
Fencing and fences	Yes	N/A
Licensing of dogs	No	N/A
Licensing and control of undertakings that sell food to the public	Yes	N/A
Local amenities	No	N/A
Local sport facilities	Yes	N/A
Markets	Yes	N/A
Municipal abattoirs	Yes	N/A
Municipal parks and recreation	Yes	N/A
Municipal roads	Yes	N/A
Noise pollution	Yes	N/A
Pounds	Yes	N/A
Public places	Yes	N/A
Refuse removal, refuse dumps and solid waste disposal	Yes	N/A
Street trading	Yes	N/A
Street lighting	Yes	N/A
Traffic and parking	Yes	N/A

\*if municipality: indicate (yes or No); \* if entity: provide name of entity

TD

Refer to the information in Component G about Safety and Security: Establishment of Municipality Law enforcement section in 2010.

## APPENDIX E – WARD REPORTING

Functionality of Ward Committees	
Ward Name (Number)	Name of ward councillor and elected ward committee members
Ward 01	Cllr Getrude Poopedi Ward Committee members(KgoshiadiraPhuti,MorifiCelia,PhhehaJerminah,ModupoAndricca,MakgamathaMaria,Th
Ward 02	Cllr Elizabeth Kgatla

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	Ward Committee members(Ntsewa Josias,LekgothoaneElizabeth,FishaRebecca,RaphalaMaggie,NailanaChristinah,L
Ward 03	Cllr Kanono Kganyago Ward members(KgoleMartha, MalebanaPitsi, MalotaneErasmus, MamareganeIdoNkoanaMaria, ThapaChristinah, Mankgala Barnabas)
Ward 04	Cllr Makwena Manamela Ward Committee members(MesoPhineas, MakgakgaJosias, MoshashampeP, PhagoCaroline, SemenyaSophie, Kubjane Rosina)
Ward 05	Cllr JerminahPhukubje Ward members(MatlamelaEunice, MesoYvonne, MakhuaraEdwin, MakgakgaPhuti, PitjaPhutiSeimaMoloko, MathobelaChobu Lucy,)
Ward 06	Cllr Salome Cholo Ward committee Philemon, MokhuduEphraim, MotanaRuth, KhubjanaMigrette, NtsewaKgabo, ManamelaPhilemon, MolotoEliasMabitsane
Ward 07	Cllr TinyanePhaka Ward members(MoleleRosemary, MoneneMogashoa, MokobodiCharlotteManamelaLettie, NkoanaMatotoka, SetatiEliasMabotsane)
Ward 08	Cllr David Madikoto Ward committee MS., MokwatediEmission, MatlalaM.J, MoshimaTebogo, LegodiBonga, MolokoPetrus, MapotseRebecca, MaupyePaul, M
Ward 09	Cllr Pitsi Makwanya Ward MokwatediJulia, SekwailaCynthia, SomoWalter, KgopyaneDimakatso, MoutlanaPatricia, MatlalaJohannes, MosehlaS. M
Ward 10	Cllr Choene Mothotsi Ward members(LekotaRodgers, MafemoLizzy, MolokommeDoreen, ManakanaOlga, KadiakaAdelaide, PitjengSamuel, Moichane
Ward 11	Cllr TebogoLekoloane Ward committee members(SitholeDavid, MokoeleJacob, LedwabaJohanna, MoselakgomoJohn, MashianeWilliam, M
Ward 12	Cllr Catherine Mashitisho Ward committee members(MaselaLeah, MalekaWilliam, LedwabaRuth, MojapeloMaria, MatsaungFlora, Sekhaoeloliso
Ward 13	Cllr Hilda Phalane Ward committee members( Ledwaba Pertunia, MakhataGrace, MoselakgomoBernard, SeriteLydia, SerotaBetty, Mok
Ward 14	Cllr Ledile Maraba Ward committee members( Kola L.W, LedwabaM.S, MafokoaneLJ, GalaneS.R, LedwabaM.K, LedwabaW.M, MookaJack

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Ward 15	Cllr Athalia Magongoa Ward committee members (Sethosa Frans, Teffo Joseph, Teffo Jokobina, Teffo Christina, Mataba Norman,
Ward 16	Cllr Jones Mokgapa Ward committee members ( Ramashala Blantina, Phakane Simon, Ngoepe Mary, Kola Agnes, Madimabe Elizabeth, Caswell)
Ward 17	Cllr Stephen Phaka Ward committee members (Mashala Rosa, Moabelo J.W, Phaka T.R, Mapetla William, Mabuela Lazarus, Manamela Benet)
Ward 18	Cllr Makgabo Mathye Ward committee members ( Phuti, Ramohlale Jane, Mashala Lizzer, Mahlaba Josias, Ntshudisane Nicholas, Mabokela Jeaneth, Machiachidi Johannes, M)
Ward 19	Cllr Salphried Marutla Ward committee members ( Salome, Senosha Phillip, Maekela Johannes, Mashobane Robert, Monyai Rosina, Matsi Emily, Mabula Mary, Mahanyele M)
Total number of Wards	19 wards

## APPENDIX F—WARD INFORMATION

Ward Title: Ward Name (Number)

Capital Projects: Seven Largest in 2012/13 (Full List at Appendix N)				
No.	Project Name & Detail	Start Date	End Date	R'000
1	Construction of 3 pre-schools  Pinkie Sebotse Pre-school  Sebora Pre-school  Rankhuwe Pre-school	09 May 2013  09 May 2013  14 May 2013	12 December 2013  21 June 2013  13 December 2013	R899,640.92  R813,338.29
2	Electrification of Kloesdam Village	12 June 2013	28 November 2013	R1,660,735.53
3	Upgrading of Tibane Stadium Sports facility Phase 1	30 June 2011	30 July 2013	R1,806,533.32
4	Refurbishment of Maribana Hall	22 June 2013	05/07/2013	R1,104,174.69
5	Tarring of Goedgevonden Main road	18 September 2012	08 August 2012	R11,206,920.25

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6	Tarring of 3km road from Mohlonong to Diana clinic phase 2	08 February 2013	11 November 2013	R9,200,000.00
TF.1				

Basic Service Provision					
Detail	Water	Sanitation	Electricity	Refuse	Housing
Households with minimum service delivery	N/A	N/A	N/A	N/A	
Households without minimum service delivery	N/A	N/A	N/A	N/A	
Total Households*	N/A	N/A	N/A	N/A	
Houses completed in year					
Shortfall in housing units					

\*including informal settlements

TF.2

Top four service delivery priorities for ward (highest priority first)		
No.	Priority Name and Detail	Progress During 2012/13
1.	LED	The following projects were funded:Matlou Matlala Tourism, Masa a SeleProject,Maatla a Basadi and Operational Wholesale warehouse
2.	Water	Water infrastrucuture has been provided to Phaudi,Masehlong,Ngwanallela,Rankhuwe,Hwibi,Naledi,Boetse,Manyapye,Mainelen g,Rapitsi,Magongoa and Phomolong.
3.	Education	Three pre-schools were constructed at Rankhuwe, Sebora and PinkieSebotse
4.	Sanitation	Sanitation has been provided to Naledi,Glen-rooi,Rammobola,Phago and Ga-Mabitsela.
5.	Roads	Mohlonong to Diana clinic phase 2 and Goedgevonden road have been tarred

TF.3

## APPENDIX G –RECOMMENDATIONS OF THE MUNICIPAL AUDIT COMMITTEE 2012/13

Municipal Audit Committee Recommendations		
Date of Committee	Committee recommendations during 2012/13	Recommendations adopted (enter Yes); not adopted (provide explanation)
N/A	N/A	N/A
TG		

## APPENDIX H–LONG TERM CONTRACTS AND PUBLIC PRIVATE PARTNERSHIPS

Long Term Contracts (20 Largest Contracts Entered into 2012/13)					
Name of service provider (entity of	Description of services rendered by the	Start date of	Expiry date of contract	Project Manager	Contract Value
ANTI-FRAUD & CORRUPTION	0800 205 053				

# APPENDICES

municipal department)	service provider	contract			
N/A	N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A	N/A
TH.1					

Public Private Partnerships Entered into 2012/13						R'000
Name & Description of project	Name of Partner (s)	Initiation date	Expiry date	Project manager	Value 2012/13	
N/A	N/A	N/A	N/A	N/A	N/A	
TH.2						

## APPENDIX I—MUNICIPAL ENTITY/SERVICE PROVIDER PERFORMANCE SCHEDULE

Name of Entity & Purpose	a. Service Indicator  b. Service targets (ii)	Municipal Entity/Service Provider Performance Schedule								
		2010/11		2011/12		2012/13	2013/14			
		Target	Actual	*Previous year (iii)	(iv)	*Previous year (v)	*Current year (vi)	(vii)	*Current year (viii)	(ix)
N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

See financial statements attached

## APPENDIX J—DISCLOSURES OF FINANCIAL INTERESTS

Disclosures of Financial Interests		
Period 1 July 2012 to 30 June 2013		
Position	Name	Description of financial interest* (Nil/or details)
(Executive) Mayor		
Member of Mayco/Exco	N/A	N/A
	N/A	N/A
Councillor	N/A	N/A
	N/A	N/A
Municipal Manager	N/A	N/A
Chief Financial	N/A	N/A

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Officer		
Deputy MM and (Executive) Directors	N/A	N/A
	N/A	N/A
Other S57 Officials	N/A	N/A
	N/A	N/A
TJ		

Refer to the information in chapter 4: Component D: Disclosures of financial interests.

## APPENDIX K: REVENUE COLLECTION PERFORMANCE BY VOTE AND BY SOURCE

### APPENDIX K (i): REVENUE COLLECTION PERFORMANCE BY VOTE

Vote Description	2010/11	Revenue collection performance by vote			R'000	
		Actual	Original Budget	Adjusted Budget	Actual	Original Budget
Example 1-Vote 1	N/A	N/A	N/A	N/A	N/A	N/A
Example 2-Vote 2						
Example 3-Vote 3						
Example 4-Vote 4						
Example 5-Vote 5						
Example 6-Vote 6						
Example 7-Vote 7						
Example 8-Vote 8						
Example 9-Vote 9						
Example 10-Vote 10						
Example 11-Vote 11						
Example 12-Vote 12						
Example 13-Vote 13						
Example 14-Vote 14						
Example 15-Vote 15						
Total Revenue by vote	N/A	N/A	N/A	N/A	N/A	N/A

TK.1

### APPENDIX K (ii): REVENUE COLLECTION PERFORMANCE BY SOURCE

Revenue Collection Performance by Source			
Description	2011/12	2012/13	2012/13

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	Actual	Original Budget	Adjustment Budget	Actual	Original Budget	Adjustment Budget
Property Rates	7,445,140	300 000	300 000	20,448,486	3000	200,000
Property Rates – penalties & collection charges						
Service charges – electricity revenue						
Service Charges – water revenue						
Service Charges – sanitation revenue						
Service Charges – refuse revenue						
Service Charges – other						
Rentals of facilities and equipment	318,123	453 600	453 600	249,329	420,000	420,000
Interest earned – outstanding debtors	1,650,598	11 000	11 000	2,367,839	10,000	10,000
Interest Earned- External Investments	1,321,032	1 358 424	1,358, 424	2,284,387	957,800	1,000,000
Dividends received						
Fines						
Licence and permits						
Agency services						
Transfers recognised – operational	81,685,597	67 523 300	67,643,974	66,450,216	94,585,000	94,585,000
Other revenue	7,130,936	6,221,054	10,976,000	2,704,366	6,350,000	6,350,000
Gains on disposal of PPE						
Environmental Protection						
<b>Total Revenue (excluding capital transfers and contributions)</b>	<b>99,551,425</b>	<b>75,867,378</b>	<b>80,742,998</b>	<b>136,012,627</b>	<b>102,325,800</b>	<b>102,565,000</b>

TK.2

## APPENDIX L: CONDITIONAL GRANTS RECEIVED: EXCLUDING MIG

Details	Conditional Grants: Excluding MIG						R`000 Major conditions applied by donor (continue below if necessary)
	Budget	Adjustment Budget	Actual	Variance			
	Budget	Adjustment Budget					
Neighbourhood development Partnership Grant				%	%		
Public Transport Infrastructure and Systems Grant				%	%		
Other Specify:				%	%		
FMG	<b>1,500,000</b>	<b>1,620,674</b>	<b>1,613,276</b>	<b>107%</b>	<b>99.5%</b>		
MSIG	<b>800,000</b>	<b>800,000</b>	<b>482,000</b>	<b>60%</b>	<b>60%</b>		
EPWP	<b>1,066,000</b>	<b>1,066,000</b>	<b>746,740</b>	<b>70%</b>	<b>70%</b>		
IDC	0	400,000	0	0%	0%		

TL

### COMMENT ON CONDITIONAL GRANTS EXCLUDING MIG:

From the total grants received by the Municipality, we managed to meet more than 80% of the conditions.

TL.1

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## APPENDIX M: CAPITAL EXPENDITURE – NEW & UPGRADE/RENEWAL PROGRAMMES

### APPENDIX M (i): CAPITAL EXPENDITURE - NEW ASSETS PROGRAMME

Description	2011/12	2012/13			Planned capital expenditure		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
<b>Capital expenditure by asset class</b>							
<b>Infrastructure – Total</b>							
Infrastructure: Road transport – Total	-	24000	35924		26357	28530	40007
<i>Roads, pavements &amp; Bridges</i>							
<i>Storm water</i>							
Infrastructure: Electricity – Total							
<i>Generation</i>							
<i>Transmission &amp; Reticulation</i>		1100	2137		2000		
<i>Street Lighting</i>		820	835				
Infrastructure: Water – Total		530	530				
<i>Dams &amp; Reservoirs</i>							
<i>Water Purification</i>							
<i>Reticulation</i>							
Infrastructure: Sanitation – Total							
<i>Reticulation</i>							
<i>Sewerage Purification</i>							
Infrastructure: Other – Total							
<i>Waste Management</i>							
<i>Transportation</i>							
<i>Gas</i>		1300		1819			
<i>Other</i>		60			400	1452	2500
<i>Parks &amp; Gardens</i>		1800			4000	3000	4800
<i>Sportsfields &amp; Stadia</i>							
<i>Swimming pools</i>		1500					
<i>Community halls</i>							
<i>Libraries</i>							
<i>Recreational facilities</i>							
<i>Fire, safety &amp; emergency</i>							
<i>Security and policing</i>							
<i>Buses</i>							
<i>Clinics</i>							
<i>Museums &amp; Art Galleries</i>							
<i>Cemeteries</i>							
<i>Social rental housing</i>							
<i>Other</i>		2700			5950	4030	11 061

Capital Expenditure – new assets programme*							
Description	2011/12	2012/13			Planned Capital Expenditure		
	Actual	Original budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
<b>Capital expenditure by asset class</b>							
<b>Heritage assets total</b>							
Buildings							
other							

# APPENDICES

<b>Investment properties – total</b> <i>Housing development</i> <i>Other</i>  <b>Other assets</b> General vehicles Specialised vehicles Plant & Equipment Computers – hardware/equipment Furniture & other office equipment Abattoirs Markets Civic land and buildings Other buildings Other Land Surplus Assets – (investment or inventory) Other							
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
		1200	1700		750	970	1067
		2459	2357		5745	5111	12195
		590	400		1003	1194	1313
		585	585				
		1500	0		300	8700	
		300	300				
	-	-	-	-	-	-	-
<b>Agricultural Assets</b> <i>List sub-class</i>							
<b>Biological assets</b> <i>List sub-class</i>							
<b>Intangibles</b> <i>Computers-software &amp; programming</i> <i>Other (list sub-class)</i>							
<i>Total capital expenditure on renewal of existing assets</i>							
		600	400		1400	-	-
		41 744	56 990		47906	52987	72943
<b>Specialized vehicles</b> Refuse Fire Conservancy ambulances		N/A	N/A	N/A	N/A	N/A	N/A
		N/A	N/A	N/A	N/A	N/A	N/A

Capital Expenditure – new assets programme*							
Description	2011/12		2012/13		Planned Capital Expenditure		
	Actual	Original budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
<b>Capital expenditure by asset class</b>							
<b>Heritage assets total</b>							
<i>Buildings</i>							
<i>other</i>							
<b>Investment properties – total</b>		-	-	-	-	-	-

# APPENDICES

<i>Housing development</i>							
<i>Other</i>							
<b>Other assets</b>	-	-	-	-	-	-	-
General vehicles	<b>550,000</b>	<b>300,000</b>	<b>235,624</b>				
Specialised vehicles	<b>1,337,800</b>	<b>197,800</b>	<b>143,462</b>				
Plant & Equipment				<b>151,552</b>			
Computers – hardware/equipment	<b>585,000</b>	<b>368,000</b>	<b>147,182</b>				
Furniture & other office equipment							
Abattoirs	<b>400,000</b>	<b>0</b>	<b>0</b>				
Markets							
Civic land and buildings							
Other buildings							
Other Land							
Surplus Assets – (investment or inventory)	<b>6,523,350</b>	<b>5,073,350</b>	<b>0</b>				
Other	<b>50,000</b>	<b>0</b>	<b>0</b>				
<b>Agricultural Assets</b>	-	-	-	-	-	-	-
<i>List sub-class</i>							
<b>Biological assets</b>	-	-	-	-	-	-	-
<i>List sub-class</i>							
<b>Intangibles</b>	-	-	-	-	-	-	-
Computers—software & programming							
Other (list sub-class)							
<i>Total capital expenditure on renewal of existing assets</i>	-	-	-	-	-	-	-
<b>Specialized vehicles</b>							
Refuse							
Fire							
Conservancy							
ambulances							

\*Note: information for this table may be sourced from MBRR (2012: Table SA34a) TM.1

Capital Expenditure – upgrade/Renewal programme*							R'000
Description	2011/12	2012/13			Planned Capital Expenditure		
	Actual	Original budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
<b>Capital expenditure by asset class</b>							
<b>Investment properties</b>							
<i>Housing development</i>							
other	-	-	-	-	-	-	-
<b>Other assets</b>	-	-	-	-	-	-	-
General vehicles							
Specialised vehicles							

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Plant & Equipment Computers – hardware/equipment Furniture & other office equipment Abattoirs Markets Civic land and buildings Other buildings Other Land Surplus Assets – (investment or inventory) Other							
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
<b>Specialized vehicles</b>							
Refuse							
Fire							
Conservancy							
ambulances							
TM.2							

## APPENDIX N – CAPITAL PROGRAMME BY PROJECT 2012/13

Capital Programme by Project 2012/13					
Capital Project	Original Budget	Adjustment Budget	Actual	Variance (Act-Adj) %	Variance (Act-OB) %
<b>Water</b>	N/A	N/A	N/A	N/A	N/A
“Project A”	N/A	N/A	N/A	N/A	N/A
“Project B”	N/A	N/A	N/A	N/A	N/A
“Project C”	N/A	N/A	N/A	N/A	N/A
<b>Sanitation /Sewerage</b>	N/A	N/A	N/A	N/A	N/A
“Project A”	N/A	N/A	N/A	N/A	N/A
“Project B”	N/A	N/A	N/A	N/A	N/A
<b>Electricity</b>	N/A	N/A	N/A	N/A	N/A
“Project A”	N/A	N/A	N/A	N/A	N/A
“Project B”	N/A	N/A	N/A	N/A	N/A
<b>Housing</b>	N/A	N/A	N/A	N/A	N/A
“Project A”	N/A	N/A	N/A	N/A	N/A
“Project B”	N/A	N/A	N/A	N/A	N/A

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<b>Refuse Removal</b>	N/A	N/A	N/A	N/A	N/A
“Project A”	N/A	N/A	N/A	N/A	N/A
“Project B”	N/A	N/A	N/A	N/A	N/A
<b>Storm Water</b>	N/A	N/A	N/A	N/A	N/A
“Project A”	N/A	N/A	N/A	N/A	N/A
“Project B”	N/A	N/A	N/A	N/A	N/A
<b>Economic Development</b>	N/A	N/A	N/A	N/A	N/A
“Project A”	N/A	N/A	N/A	N/A	N/A
“Project B”	N/A	N/A	N/A	N/A	N/A
<b>Sports, Arts &amp; Culture</b>	N/A	N/A	N/A	N/A	N/A
“Project A”	N/A	N/A	N/A	N/A	N/A
“Project B”	N/A	N/A	N/A	N/A	N/A
<b>Environment</b>	N/A	N/A	N/A	N/A	N/A
“Project A”	N/A	N/A	N/A	N/A	N/A
“Project B”	N/A	N/A	N/A	N/A	N/A
<b>Health</b>	N/A	N/A	N/A	N/A	N/A
“Project A”	N/A	N/A	N/A	N/A	N/A
“Project B”	N/A	N/A	N/A	N/A	N/A
<b>Safety &amp; Security</b>	N/A	N/A	N/A	N/A	N/A
“Project A”	N/A	N/A	N/A	N/A	N/A
“Project B”	N/A	N/A	N/A	N/A	N/A
<b>ICT and other</b>	N/A	N/A	N/A	N/A	N/A
“Project A”	N/A	N/A	N/A	N/A	N/A
“Project B”	N/A	N/A	N/A	N/A	N/A

TN

## APPENDIX O – CAPITAL PROGRAMME BY PROJECT BY WARD 2012/13

Capital Programme by project by ward 2012/13		
Capital Project	Ward(s) affected	R`000
<b>Water</b>	N/A	N/A
“Project A”	N/A	N/A
“Project B”	N/A	N/A
	N/A	N/A
<b>Sanitation/sewerage</b>	N/A	N/A
	N/A	N/A
	N/A	N/A
<b>Electricity</b>	N/A	N/A
	N/A	N/A
	N/A	N/A
<b>Housing</b>	N/A	N/A
	N/A	N/A
	N/A	N/A

# APPENDICES

<b>Refuse Removal</b>	<b>N/A</b>	<b>N/A</b>
	<b>N/A</b>	<b>N/A</b>
	<b>N/A</b>	<b>N/A</b>
<b>Storm water</b>	<b>N/A</b>	<b>N/A</b>
	<b>N/A</b>	<b>N/A</b>
	<b>N/A</b>	<b>N/A</b>
<b>Economic Development</b>	<b>N/A</b>	<b>N/A</b>
	<b>N/A</b>	<b>N/A</b>
	<b>N/A</b>	<b>N/A</b>
<b>Sports, Arts &amp; Culture</b>	<b>N/A</b>	<b>N/A</b>
	<b>N/A</b>	<b>N/A</b>
	<b>N/A</b>	<b>N/A</b>
<b>Environment</b>	<b>N/A</b>	<b>N/A</b>
	<b>N/A</b>	<b>N/A</b>
	<b>N/A</b>	<b>N/A</b>
<b>Health</b>	<b>N/A</b>	<b>N/A</b>
	<b>N/A</b>	<b>N/A</b>
	<b>N/A</b>	<b>N/A</b>
<b>Safety &amp; Security</b>	<b>N/A</b>	<b>N/A</b>
	<b>N/A</b>	<b>N/A</b>
	<b>N/A</b>	<b>N/A</b>
<b>ICT and Other</b>	<b>N/A</b>	<b>N/A</b>

## APPENDIX P – SERVICE CONNECTION BACKLOGS AT SCHOOLS AND CLINICS

Service Backlogs: Schools & Clinics				
Establishments lacking basic services	Water	Sanitation	Electricity	Solid Waste Collection
Schools (Names, Locations)	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>
	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>
Clinics (Names, Locations)	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>
	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>
	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>
TP				

## APPENDIX Q – SERVICE BACKLOGS EXPERIENCED BY THE COMMUNITY WHERE ANOTHER SPHERE OF GOVERNMENT IS RESPONSIBLE FOR SERVICE PROVISION

Service backlogs experienced by the community where another sphere of Government is the service provider (where the municipality whether or not act on agency basis)		
Services and locations	Scale of backlogs	Impact of backlogs
Clinics	<b>N/A</b>	<b>N/A</b>
Housing	<b>1548</b>	
Licensing and testing centre	<b>N/A</b>	<b>N/A</b>

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Reservoirs	N/A	N/A
Schools (primary & High)	N/A	N/A
Sports Fields	N/A	N/A
TQ		

## APPENDIX R – DECLARATION OF LOANS AND GRANTS MADE BY THE MUNICIPALITY

Declaration of loans and grants made by the municipality 2011/12				
All organisation or person in receipt of loans */Grants* provided by the municipality	Nature of project	Conditions attached to funding	Value 2011/12 R`000	Total amount committed over previous and future years
N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A
TR				

## APPENDIX S – DECLARATION OF RETURNS NOT MADE IN DUE TIME UNDER MFMA S71

MFMA Section 71 Returns Not Made During 2011/12 according to reporting requirements	
Return	Reason return has not been properly made on due date
N/A	N/A
N/A	N/A
TS	

## APPENDIX T – PRESIDENTIAL OUTCOME FOR LOCAL GOVERNMENT

Presidential Outcome for Local Government		
Outcome/Output	Progress to date	Number or Percentage Achieved
Output: Improving access to basic services	N/A	N/A
Output: Implementation of the Community Work Programme	N/A	N/A
Output: Deepen democracy through a refined Ward Committee model	N/A	N/A
Output: Administrative and financial capability	N/A	N/A
TT		

## VOLUME II: ANNUAL FINANCIAL STATEMENTS

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# APPENDICES

Refer to the attached Audited Annual Financial Statements to the Annual Report for 2012/13.

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